



**Name and establishment flap**  
**Please fold it out to complete the questionnaire!**

model questionnaire

## Name flap

**Please enter the names on the flap.**

If your household consists of more than five people, please request a supplementary questionnaire.

**Please retain this order throughout the questionnaire.**

Adult who is most familiar with the household's financial matters.	Spouse or partner of Person 1.  If there is no partner: • child of Person 1 If there are no children: • relatives of Person 1, • then other persons in the household.	(Other) child of Person 1 and/or Person 2.  If there are no (other) children: • relatives of Person 1 or Person 2 • then other persons in the household.	Other child of Person 1 and/or Person 2.  If there are no other children: • relatives of Person 1 or Person 2 • then other persons in the household.	Other child of Person 1 and/or Person 2.  If there are no (other) children: • relatives of Person 1 or Person 2 • then other persons in the household.
Person 1	Person 2	Person 3	Person 4	Person 5

**Telephone number for further enquiries**  
(voluntary)

**Please enter the reference week as given on the front cover:**

Monday, 

DD	MM	YY		

 to Sunday, 

DD	MM	YY		

## Establishment flap

**85 Name and address of the establishment you work in.**

Person 1	Person 2	Person 3	Person 4	Person 5

## Making it easier

- Some questions refer to the reference week. The reference week is given on the front cover. Please enter it on the name flap.
- Please keep the name flap folded out while you complete the questionnaire. Please observe the order of the columns for the respective persons as given on the name flap.
- Please do not complete the establishment flap before you are asked to do so in the course of completing the questionnaire (question 85 on page 24).
- Please note the time before you begin filling out the questionnaire. At the end of the questionnaire you will be asked how long it took you to complete it.

### We will guide you through the questionnaire.

- If possible, each person should answer the questions for him or herself. Information may be provided on behalf of children (under 15 years), people in need of care or people with disabilities who are not able to answer the questions for themselves.
- Not all questions will have to be answered by all persons. When there is an answer box with an arrow (jump instruction), the numeral beside the arrow indicates the question to be answered next by the relevant person.

Example	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input checked="" type="checkbox"/> → 10	<input type="checkbox"/> → 10	<input type="checkbox"/> → 10	<input type="checkbox"/> → 10	<input type="checkbox"/> → 10
No .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In the example, Person 1 answers “Yes” and goes to question 10. Person 2 answers “No” and goes to the next question.

- Jump instructions may differ between persons. This is why you should not complete the questionnaire for several persons at the same time as jump instructions are easily overlooked.
- When entering figures, please do so right-aligned.

Example | Hours per week .....

- If you wish to correct an answer, please do so as follows.

Example | Yes .....   
 No .....

- Questions to be answered on a voluntary basis are marked by the word “voluntary” in a coloured bar.

**1 Are there any other households in your dwelling apart from your own, e.g. subtenants?**

**i** Other households in your dwelling consist of people with whom you do not live together or maintain a joint household.

People living in a shared dwelling should usually be treated as separate households.

Yes, number of other households .....

No, no other households ..... 8

**Note**

The reference week is given on the front cover.

**2 How many people in total were living in your household on Thursday of the reference week?**

**i** People who are temporarily away from home, for instance for job or health reasons, are part of your household if that is where they usually live.

Subtenants, visitors and domestic staff are not household members.

Number of people in your household .....

(including yourself)

**3 Who are the members of your household? Please fold out the flap at the side of page 2 and enter their names.**

**i** If more than 5 people live in the household, please contact the statistical office to request an extra questionnaire.

The contact details are given on the front cover.

**Note**

Please observe the order of the columns for the respective persons.

**4 What is your sex, as stated in the birth register?**

Male ..... 1

Female ..... 2

Gender diverse ..... 3

Not stated in the birth register ..... 4

	Person 1	Person 2	Person 3	Person 4	Person 5
1	<input type="checkbox"/>				
2	<input type="checkbox"/>				
3	<input type="checkbox"/>				
4	<input type="checkbox"/>				

**5 When were you born?**

Month .....

Year .....

	Person 1	Person 2	Person 3	Person 4	Person 5
Month	<input type="text"/>				
Year	<input type="text"/>				

**6 Is your birthday before the last day of the reference week in 2025?**

Yes ..... 1

No ..... 8

	Person 1	Person 2	Person 3	Person 4	Person 5
1	<input type="checkbox"/>				
8	<input type="checkbox"/>				

voluntary

model questionnaire

**7 What is your marital status?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Single ..... 1	<input type="checkbox"/>				
Married ..... 2	<input type="checkbox"/>				
Widowed ..... 3	<input type="checkbox"/>				
Divorced ..... 4	<input type="checkbox"/>				
Registered life partnership ..... 5	<input type="checkbox"/>				
Registered life partner has died ..... 6	<input type="checkbox"/>				
Registered life partnership has been dissolved ..... 7	<input type="checkbox"/>				

**Note** 

→ 10 The arrow and the numeral 10 mean that question 10 should be answered next.

**8 Do you occupy at least one more dwelling (including room, accommodation, residential establishment)?**  
Please mark all relevant boxes.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, I have another dwelling in Germany. .... 1	<input type="checkbox"/>				
Yes, I have another dwelling abroad. .... 2	<input type="checkbox"/>				
No, I do not have another dwelling. .... 8	<input type="checkbox"/> → 10				

**9 Is this dwelling your main residence?**

**i** If you have more than one dwelling, your main residence is the one where you usually live (centre of social and personal life, family home).

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 8	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/>				

**10 Has your household been interviewed for the microcensus in this dwelling within the last 12 months?**

Yes .....

No .....  → 14

**11 Have any household members moved out since the last interview?**

Yes, enter how many people moved out .....

No ..... 8

**12 Have any household members died since the last interview?**

Yes, enter how many people died .....

No ..... 8

**13 Did you move into this household after the last interview?**

**i** Please mark "Yes" for children born in the last 12 months.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input type="checkbox"/>				
No .....	<input type="checkbox"/>				

**People and household**

**14 Do you live in a one-person household?**

Yes .....  → 20

No .....

**15 Does your mother live in this household?**

**i** This includes stepmothers, adoptive and foster mothers.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, my mother is number (see flap) .....	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/>				

**16 Does your father live in this household?**

**i** This includes stepfathers, adoptive and foster fathers.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, my father is number (see flap) .....	<input type="checkbox"/>				
No .....	<input type="checkbox"/>				

**17 Does your spouse live in this household?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, my spouse is number (see flap) .....	<input type="checkbox"/> → 19				
No ..... 8	<input type="checkbox"/>				

**18 Does your partner live in this household?**

**i** This includes registered life partnerships.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, my partner is number (see flap) .....	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/>				

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**19 What is your relationship to Person 1?**

	Person 1	Person 2	Person 3	Person 4	Person 5
I am Person 1. .... 1	<input type="checkbox"/>				
I am (his/her) ...					
wife, husband ..... 2		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
partner ..... 3		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
daughter, son (including stepchildren, adopted and foster children) ..... 4		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
daughter-in-law, son-in-law ..... 5		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
granddaughter, grandson ..... 6		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
great-granddaughter, great-grandson ..... 7		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
mother, father (including stepparents, adoptive and foster parents) ..... 8		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
mother-in-law, father-in-law ..... 9		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
grandmother, grandfather ..... 10		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
great-grandmother, great-grandfather ..... 11		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
sister, brother ..... 12		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
sister-in-law, brother-in-law ..... 13		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
another relative by birth/marriage ..... 14		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
not related by birth/marriage ..... 15		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Information and communication technology in the household**

**20 Does your household have internet access?**

*i* Please indicate "Yes" if you or another household member has access to the internet at home, e.g. via a desktop computer, laptop, tablet or smartphone. The household then generally has a contract with an internet provider (e.g. Telekom, Vodafone, o2, 1&1, Deutsche Glasfaser), and equipment to connect to the internet is available in the household (e.g. router, Fritzbox, modem). Other methods of accessing the internet are also included (e.g. mobile broadband dongle/SIM card) if this allows the use of the internet at home.

- Yes ..... 1
- No ..... 8
- I don't know. .... 7

**Childcare**

**21 Is there at least one child in your household who is aged 14 or under?**

- Yes .....
- No .....  → 24

**22 For each child aged 14 or under, please indicate the type of care in the 12 months before the reference week.**

Please mark all relevant boxes.

	Person 1	Person 2	Person 3	Person 4	Person 5
Day care centre (kindergarten, crèche) ..... 1	<input type="checkbox"/>				
Professional child minder ..... 2	<input type="checkbox"/>				
Au-pair, babysitter ..... 3	<input type="checkbox"/>				
Preschool institution (pre-primary education) ..... 4	<input type="checkbox"/>				
Care services for pupils before and/or after school (offered by school or other facility) ..... 5	<input type="checkbox"/>				
Relatives, friends, neighbours ..... 6	<input type="checkbox"/>				
Not applicable as the child is cared for only by his/her parents. .... 7	<input type="checkbox"/> → 24				

**23 For each child aged 14 or under, please indicate the type of care in the 4 weeks before the reference week.**

Please mark all relevant boxes.

	Person 1	Person 2	Person 3	Person 4	Person 5
Day care centre (kindergarten, crèche) ..... 1	<input type="checkbox"/>				
Professional child minder ..... 2	<input type="checkbox"/>				
Au-pair, babysitter ..... 3	<input type="checkbox"/>				
Preschool institution (pre-primary education) ..... 4	<input type="checkbox"/>				
Care services for pupils before and/or after school (offered by school or other facility) ..... 5	<input type="checkbox"/>				
Relatives, friends, neighbours ..... 6	<input type="checkbox"/>				
Not applicable as the child is cared for only by his/her parents. .... 7	<input type="checkbox"/>				

model questionnaire

**Citizenship and duration of residence**

**24 Were you born in Germany?**

- i** The place of birth is Germany also in the following cases:
  - the place of birth was part of Germany's national territory at the time of birth, but today it is not (e.g. Breslau before 1945).
  - the place of birth is part of Germany's national territory today, but it was not at the time of birth (e.g. the person concerned was born in Dresden between 1949 and 1990, which was GDR territory at the time, or in Saarland between 1947 and 1956).

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/> → 26				

**25 Were you born in the Federal Republic of Germany (today's territory)?**

**i** "Today's territory" refers to the national borders of the Federal Republic of Germany as of 3 October 1990.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → 29	<input type="checkbox"/> → 29			
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**26 In which country (today's borders) were you born?**

Person 1 .....	<input type="text"/>
Person 2 .....	<input type="text"/>
Person 3 .....	<input type="text"/>
Person 4 .....	<input type="text"/>
Person 5 .....	<input type="text"/>

**27 When did you (first) arrive in the Federal Republic of Germany (today's territory)?**

**i** See also p. 59: **1** "Today's territory".

	Person 1	Person 2	Person 3	Person 4	Person 5
Year .....	<input type="text"/>				

**28 What was your (main) reason for moving to the Federal Republic of Germany (today's territory)?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
Employment: job found before moving to Germany ....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employment: no job found before moving to Germany .....	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic studies or other education, advanced training .....	3 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Moved to Germany with a family member or followed a family member (family reunification) .....	4 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marriage/partnership with a person living in Germany (family formation) .....	5 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flight, persecution, expulsion, asylum .....	6 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Free movement within the EU: wished to settle in Germany .....	7 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retirement .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other main reason .....	9 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**29 What language/languages do you speak at home?**

	Person 1	Person 2	Person 3	Person 4	Person 5
I only speak German at home. ....	1 <input type="checkbox"/> → 31	<input type="checkbox"/> → 31			
I speak German and at least one other language at home. ....	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I do not speak German at home but another language/other languages. ....	3 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**30 What language do you mainly speak at home?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Albanian .....	<input type="checkbox"/>				
Arabic .....	<input type="checkbox"/>				
Bosnian .....	<input type="checkbox"/>				
Bulgarian .....	<input type="checkbox"/>				
Chinese .....	<input type="checkbox"/>				
Danish .....	<input type="checkbox"/>				
German .....	<input type="checkbox"/>				
English .....	<input type="checkbox"/>				
French .....	<input type="checkbox"/>				
Greek .....	<input type="checkbox"/>				
Hindi .....	<input type="checkbox"/>				
Italian .....	<input type="checkbox"/>				
Croatian .....	<input type="checkbox"/>				
Kurdish .....	<input type="checkbox"/>				
Macedonian .....	<input type="checkbox"/>				
Dutch .....	<input type="checkbox"/>				
Pashto .....	<input type="checkbox"/>				
Persian .....	<input type="checkbox"/>				
Polish .....	<input type="checkbox"/>				
Portuguese .....	<input type="checkbox"/>				
Romanian .....	<input type="checkbox"/>				
Russian .....	<input type="checkbox"/>				
Serbian .....	<input type="checkbox"/>				
Spanish .....	<input type="checkbox"/>				
Turkish .....	<input type="checkbox"/>				
Ukrainian .....	<input type="checkbox"/>				
Hungarian .....	<input type="checkbox"/>				
Urdu .....	<input type="checkbox"/>				
Vietnamese .....	<input type="checkbox"/>				
Another European language .....	<input type="checkbox"/>				
Another African language .....	<input type="checkbox"/>				
Another Asian language .....	<input type="checkbox"/>				
Another language .....	<input type="checkbox"/>				

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**31 Have you ever interrupted your stay in the Federal Republic of Germany (today's territory) and lived abroad for at least one year?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No .....	8 <input type="checkbox"/> → 33	<input type="checkbox"/> → 33			

**32 In what year did you return to the Federal Republic of Germany (today's territory) after you last stayed abroad for at least one year?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Year .....	<input type="text"/>				

**33 Thinking of the last 10 years, i.e. the period from 2015 to 2025:**

**Which statement applies to you?**

I was born in Germany and in the last 10 years ...

	Person 1	Person 2	Person 3	Person 4	Person 5
I have lived abroad for at least 1 year. ....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I have not lived abroad for at least 1 year. ....	2 <input type="checkbox"/> → 35	<input type="checkbox"/> → 35			
I moved to Germany and have...					
lived abroad again for at least 1 year since my move. ....	3 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
not lived abroad for more than 1 year since my move. ....	4 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**34 In which country did you live before your most recent arrival/your most recent return?**

Person 1 .....	<input type="text"/>
Person 2 .....	<input type="text"/>
Person 3 .....	<input type="text"/>
Person 4 .....	<input type="text"/>
Person 5 .....	<input type="text"/>

**35 Do you have German citizenship?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, German citizenship only .....	1 <input type="checkbox"/> → 40	<input type="checkbox"/> → 40			
Yes, German citizenship and citizenship of at least one foreign country .....	2 <input type="checkbox"/> → 39	<input type="checkbox"/> → 39			
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**36 Of which foreign country do you have citizenship?**

*i* If you cannot furnish proof of citizenship, please enter "uncertain". If you do not have citizenship of any country, please enter "stateless".

Person 1 .....	<input type="text"/>
Person 2 .....	<input type="text"/>
Person 3 .....	<input type="text"/>
Person 4 .....	<input type="text"/>
Person 5 .....	<input type="text"/>

**37 Do you have citizenship of another foreign country?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No .....	8 <input type="checkbox"/> → 55	<input type="checkbox"/> → 55			

**38 Of which second foreign country do you have citizenship?**

Person 1 .....	<input type="text"/>	→ 55
Person 2 .....	<input type="text"/>	→ 55
Person 3 .....	<input type="text"/>	→ 55
Person 4 .....	<input type="text"/>	→ 55
Person 5 .....	<input type="text"/>	→ 55

**39 Of which other country do you have citizenship?**

Person 1 .....	<input type="text"/>
Person 2 .....	<input type="text"/>
Person 3 .....	<input type="text"/>
Person 4 .....	<input type="text"/>
Person 5 .....	<input type="text"/>

**40 How did you obtain German citizenship?**

*i* See also p. 59: **2** "Citizenship".

	Person 1	Person 2	Person 3	Person 4	Person 5
By birth .....	1 <input type="checkbox"/> → 43	<input type="checkbox"/> → 43			
As a non-naturalised (ethnic) German repatriate .....	2 <input type="checkbox"/> → 55	<input type="checkbox"/> → 55			
As a naturalised (ethnic) German repatriate .....	3 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
By naturalisation (no ethnic German repatriate) .....	4 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
By adoption by German parent(s) .....	5 <input type="checkbox"/> → 55	<input type="checkbox"/> → 55			

**41 When were you naturalised?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Year .....	<input type="text"/>				

**42 Which citizenship did you have before your naturalisation?**

*i* You may also enter citizenship of the following former countries: Yugoslavia, Serbia and Montenegro, Soviet Union, Czechoslovakia

*If you were stateless before your naturalisation, please enter "stateless".*

Person 1 .....	<input type="text"/>	→ 55
Person 2 .....	<input type="text"/>	→ 55
Person 3 .....	<input type="text"/>	→ 55
Person 4 .....	<input type="text"/>	→ 55
Person 5 .....	<input type="text"/>	→ 55

**43 Does your mother live in this household?**

*i* This includes stepmothers, adoptive and foster mothers.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input type="checkbox"/> → 49				
No .....	<input type="checkbox"/>				

**44 Has your mother moved to Germany (today's territory)?**

*i* See also p. 59: **1** "Today's territory".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, in (year) .....	<input type="text"/>				
	↳ 46	↳ 46	↳ 46	↳ 46	↳ 46
Yes, but I do not know the year of arrival. .... 2	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/> → 46				

**45 When did your mother move to Germany (today's territory)?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Before 1950 .....	<input type="checkbox"/>				
1950 or later .....	<input type="checkbox"/>				

model questionnaire

**46 Is/was your mother a German citizen?**

*i* See also p. 59: **2** "Citizenship".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, by birth .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, as a non-naturalised (ethnic) German repatriate ..	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, as a naturalised (ethnic) German repatriate .....	3 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, by naturalisation (no ethnic German repatriate) ..	4 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, by adoption by German parent(s) .....	5 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, but I do not know how it was obtained. ....	6 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**47 Was your mother born in Germany (today's territory)?**

*i* See also p. 59: **1** "Today's territory".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → 49	<input type="checkbox"/> → 49			
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**48 In which country (today's borders) was your mother born?**

Person 1 .....	<input type="text"/>
Person 2 .....	<input type="text"/>
Person 3 .....	<input type="text"/>
Person 4 .....	<input type="text"/>
Person 5 .....	<input type="text"/>

**49 Does your father live in this household?**

*i* This includes stepfathers, adoptive and foster fathers.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input type="checkbox"/> → 61				
No .....	<input type="checkbox"/>				

**50 Has your father moved to Germany (today's territory)?**

*i* See also p. 59: **1** "Today's territory".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, in (year) .....	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	↳ 52	↳ 52	↳ 52	↳ 52	↳ 52
Yes, but I do not know the year of arrival. ....	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No .....	8 <input type="checkbox"/> → 52	<input type="checkbox"/> → 52			

**51 When did your father move to Germany (today's territory)?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Before 1950 .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1950 or later .....	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**52 Is/was your father a German citizen?**

*i* See also p. 59: **2** "Citizenship".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, by birth .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, as a non-naturalised (ethnic) German repatriate ..	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, as a naturalised (ethnic) German repatriate .....	3 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, by naturalisation (no ethnic German repatriate) ..	4 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, by adoption by German parent(s) .....	5 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, but I do not know how it was obtained. ....	6 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**53 Was your father born in Germany (today's territory)?**

*i* See also p. 59: **1** "Today's territory".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → 61	<input type="checkbox"/> → 61			
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**54 In which country (today's borders) was your father born?**

Person 1 .....	<input type="text"/>	→ 61
Person 2 .....	<input type="text"/>	→ 61
Person 3 .....	<input type="text"/>	→ 61
Person 4 .....	<input type="text"/>	→ 61
Person 5 .....	<input type="text"/>	→ 61

**55 Does your mother live in this household?**

*i* This includes stepmothers, adoptive and foster mothers.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → 58	<input type="checkbox"/> → 58			
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**56 Was your mother born in Germany (today's territory)?**

*i* See also p. 59: **1** "Today's territory".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → 58	<input type="checkbox"/> → 58			
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

model questionnaire

**57 In which country (today's borders) was your mother born?**

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

**58 Does your father live in this household?**

*i* This includes stepfathers, adoptive and foster fathers.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/> → 61				
No ..... 8	<input type="checkbox"/>				

**59 Was your father born in Germany (today's territory)?**

*i* See also p. 59: **1** "Today's territory".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/> → 61				
No ..... 8	<input type="checkbox"/>				

**60 In which country (today's borders) was your father born?**

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

model questionnaire

**School or university attendance**

**61 Were you a pupil, apprentice, student in the 12 months before the reference week?**

*i* Please mark "Yes" even if this applied only to part of the period.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/> → 67				

**62 Were you a pupil, apprentice, student in the 4 weeks before the reference week?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input type="checkbox"/>				
No, because I switched to another school, higher education institution or apprenticeship, because of university vacation, school holidays, practical training phase in an establishment, studies at a higher education institution or school abroad, illness, maternity leave .....	<input type="checkbox"/>				
No, for other reasons .....	<input type="checkbox"/>				

**63 Which school/higher education institution did you last attend?**

	Person 1	Person 2	Person 3	Person 4	Person 5
<b>Schools of general education</b>					
Primary school .....	<input type="checkbox"/>				
Orientation stage in grades 5/6 (e.g. at primary or secondary schools, diagnostic stage) .....	<input type="checkbox"/>				
Special school, special needs school, special needs assistance .....	<input type="checkbox"/>				
School offering several courses of education .....	<input type="checkbox"/>				
Secondary general school, evening secondary general school .....	<input type="checkbox"/>				
Intermediate school, evening intermediate school .....	<input type="checkbox"/>				
Comprehensive school .....	<input type="checkbox"/>				
Waldorf school .....	<input type="checkbox"/>				
Grammar school .....	<input type="checkbox"/>				
Vocational grammar school, also grammar school specialising in economics or technical subjects .....	<input type="checkbox"/> → 67				
Evening grammar school, adult education college .....	<input type="checkbox"/>				
<b>Vocational schools offering a general school certificate</b>					
Vocational school offering an intermediate school certificate (e.g. full-time vocational school) .....	<input type="checkbox"/> → 67				
Vocational school offering an entrance qualification for higher education institutions:					
Specialised upper secondary school .....	<input type="checkbox"/> → 67				
Full-time vocational school .....	<input type="checkbox"/> → 67				
Two-year full-time vocational school .....	<input type="checkbox"/> → 67				

**Please turn the page for more schools.**

still:

**63 Vocational schools**

	Person 1	Person 2	Person 3	Person 4	Person 5
Pre-vocational training year ..... 16	<input type="checkbox"/> → 67				
Basic vocational training year ..... 17	<input type="checkbox"/> → 67				
Vocational school (dual system) ..... 18	<input type="checkbox"/> → 67				
Full-time vocational school providing a vocational qualification ..... 19	<input type="checkbox"/> → 67				
Training centre/school for health-care service occupations and social occupations:					
one year (e.g. geriatric care assistant) ..... 20	<input type="checkbox"/> → 67				
two years (e.g. masseur/masseuse, pharmaceutical laboratory assistant) ..... 21	<input type="checkbox"/> → 67				
three years (e.g. physiotherapy, medical laboratory assistant, geriatric care) ..... 22	<input type="checkbox"/> → 67				
Training centre/school for educators ..... 23	<input type="checkbox"/> → 67				
Master craftsman/craftswoman training programme at trade and technical schools ..... 24	<input type="checkbox"/> → 65				
Trade and technical school e.g. for technicians, business economists ..... 25	<input type="checkbox"/> → 67				
Specialised academy (in Bayern only) ..... 26	<input type="checkbox"/> → 67				
<b>Higher education institutions</b>					
Vocational academy ..... 27	<input type="checkbox"/> → 66				
College of public administration ..... 28	<input type="checkbox"/> → 66				
University of applied sciences, Cooperative State University (in Baden-Württemberg, Schleswig-Holstein and Thüringen) ..... 29	<input type="checkbox"/> → 66				
University (also college of art and music, college of education, college of theology) ..... 30	<input type="checkbox"/> → 66				
Doctoral studies ..... 31	<input type="checkbox"/> → 67				

model questionnaire

**64 Which are the highest grades you attended at a school of general education?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Grades 1 to 4 ..... 1	<input type="checkbox"/> → 67				
Grades 5 to 9/10 ..... 2	<input type="checkbox"/> → 67				
Upper secondary grades in grammar school ..... 3	<input type="checkbox"/> → 67				

**65 What is the title of your master craftsman/ craftswoman specialisation?**

**i** This refers to **master craftsman/craftswoman training programmes at trade and technical schools**, e.g. master carpenter, master hairdresser, master electrician, master home economist, master plumber and the like.

Person 1 .....	<input type="text"/>	→ 67
Person 2 .....	<input type="text"/>	→ 67
Person 3 .....	<input type="text"/>	→ 67
Person 4 .....	<input type="text"/>	→ 67
Person 5 .....	<input type="text"/>	→ 67

**66 What course of study did you take?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Bachelor's .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Master's .....	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diplom degree or comparable course of study .....	3 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**67 Are you 15 years or older?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input type="checkbox"/>				
No .....	<input type="checkbox"/> → 181				

**Employment situation in the reference week**

**68 Did you do at least 1 hour of paid work in the reference week? Please take into account also self-employment and minor jobs.**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → 76	<input type="checkbox"/> → 76			
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**69 Did you work for at least 1 hour in the reference week as an unpaid family worker in a family business?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → 76	<input type="checkbox"/> → 76			
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**70 Do you normally have work or a job from which you were absent in the reference week? Possible reasons are e.g. holidays, illness or parental leave.**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → 72	<input type="checkbox"/> → 72			
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**71 Did you do any casual or small jobs for payment in the reference week, such as those listed below? This refers to work that you did not do for your own family.**

- i** It includes working, for example, as/in ...
- waiter/waitress, service employee or temporary helper in a bar, restaurant or hotel
  - household helper or cleaner
  - delivery services driver for restaurants, online shops; or as courier
  - babysitter
  - carer of children or of people in need of care
  - deliverer of advertising leaflets or free newspapers
  - hostess/gentleman host
  - private tutor
  - renovation or construction helper (e.g. painting, wallpapering, plastering, installing electrics, plumbing)
  - gardening (mowing the lawn, cutting hedges or trees, etc.)
  - harvesting
  - preparing analyses or reports, scientific work
  - academic assistant
  - bookkeeping
  - translator
  - coach in a sports club
  - temporary security worker
  - freelancer on online platforms
  - artist or performer
  - blogger, influencer, or creating other online content for pay
  - pet carer
  - preparing events
  - other activities

model questionnaire

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → 76	<input type="checkbox"/> → 76			
No .....	8 <input type="checkbox"/> → 148	<input type="checkbox"/> → 148			

**72 Why did you not work in the reference week?**

*i* See also p. 59:  
**3** "Partial retirement" and  
**4** "Caregiver Leave Act/Family Caregiver Leave Act"

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
Illness, accident (including spa treatment, rehabilitation) ..... 1	<input type="checkbox"/> → 76				
Holidays, special leave ..... 2	<input type="checkbox"/> → 76				
Compensation leave (within the framework of a working time account or an annualised hours contract) ..... 3	<input type="checkbox"/> → 76				
Maternity leave ..... 4	<input type="checkbox"/> → 76				
Partial retirement ..... 5	<input type="checkbox"/> → 76				
Vocational and continuing training ..... 6	<input type="checkbox"/> → 76				
Parental leave ..... 7	<input type="checkbox"/>				
Released from work under the Caregiver Leave Act .... 8	<input type="checkbox"/>				
Off-season ..... 9	<input type="checkbox"/> → 75				
Strike, lockout ..... 10	<input type="checkbox"/> → 74				
Bad weather ..... 11	<input type="checkbox"/> → 74				
Short-time work for technical or economic reasons .... 12	<input type="checkbox"/> → 74				
General and continuing education, school attendance 13	<input type="checkbox"/> → 74				
Personal or family responsibilities ..... 14	<input type="checkbox"/> → 74				
Other reasons ..... 15	<input type="checkbox"/> → 74				
I have already found a job but did not yet work in that job in the reference week. .... 16	<input type="checkbox"/> → 148				

**73 Are you still receiving continued pay, public or social benefits as full or partial wage/salary replacement?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/> → 76				
No ..... 8	<input type="checkbox"/>				
Not applicable because self-employed, freelancer ..... 9	<input type="checkbox"/>				

**74 Indicate the total period of your absence from work.**

	Person 1	Person 2	Person 3	Person 4	Person 5
3 months or less ..... 1	<input type="checkbox"/> → 76				
More than 3 months ..... 8	<input type="checkbox"/> → 149				

**75 Do you do any work in that job during the off-season?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/> → 149				

**76 What was your status in employment in the reference week?**

**i** If you have **more than one job**, your answer should only refer to the job in which you work the most hours (main job).

In this context, it is irrelevant whether you are actually working in your main job or whether you are absent, for instance, because of parental leave, illness or holidays.

See also p. 59: **5** "Categorisation of job".

	Person 1	Person 2	Person 3	Person 4	Person 5
Self-employed person, freelancer					
without employees ..... 1	<input type="checkbox"/> → 78				
with employees ..... 2	<input type="checkbox"/> → 78				
Unpaid family worker in a family business ..... 3	<input type="checkbox"/> → 78				
Public official (not including candidates), judge ..... 4	<input type="checkbox"/> → 78				
Salary earner, wage earner (not including apprentices) ..... 5	<input type="checkbox"/> → 78				
Apprentice/trainee receiving remuneration ..... 7	<input type="checkbox"/>				
Candidate public official ..... 8	<input type="checkbox"/> → 78				
Intern, trainee (including paid practical training or internship) ..... 9	<input type="checkbox"/> → 78				
Temporary or professional soldier ..... 10	<input type="checkbox"/> → 78				
In voluntary military service ..... 11	<input type="checkbox"/> → 78				
In the Federal Volunteer Service (also social, ecological or cultural year) ..... 12	<input type="checkbox"/> → 78				
Other employee with a small-scale job ..... 13	<input type="checkbox"/> → 78				

**77 With whom did you conclude/enter into your apprenticeship contract?**

**i** This refers to remunerated apprenticeships/traineeships.

	Person 1	Person 2	Person 3	Person 4	Person 5
With an establishment (company, shop, office, hospital, public authority) ..... 1	<input type="checkbox"/>				
With an inter-company or external institution as vocational training provider, e.g. a vocational training centre for disabled young people (Berufsbildungswerk), educational centre (Bildungszentrum) ..... 2	<input type="checkbox"/>				

**78 Are you in marginal employment?**

**i** If you have **more than one job**, your answer should only refer to the job in which you work the most hours (main job).

In this context, it is irrelevant whether you are actually working in your main job or whether you are absent, for instance, because of parental leave, illness or holidays.

See also p. 59: **6** "Marginal employment".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, a 538-euro job, mini-job (average maximum earnings of 538 euros per month) ..... 1	<input type="checkbox"/>				
Yes, short-term employment (a maximum of 3 months or 70 days worked per year) ..... 2	<input type="checkbox"/>				
Yes, a one-euro job (job opportunity for people receiving citizen's benefit) ..... 3	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/>				

**79 How often do you work in your job?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Regularly ..... 1	<input type="checkbox"/>				
Irregularly, occasionally ..... 2	<input type="checkbox"/>				
On a seasonal basis ..... 3	<input type="checkbox"/>				

**80 Please provide some keywords to describe your current job.**

- i** For example
- selling clothing
  - teaching children at primary school
  - advising and informing customers on travel offers
  - designing or planning buildings and other structures
  - assembling and testing electronic circuits
  - mixing concrete, mortar and plaster
  - attending to and caring for patients (before, during and after surgeries)

Person 1 .....	<input type="text"/>
Person 2 .....	<input type="text"/>
Person 3 .....	<input type="text"/>
Person 4 .....	<input type="text"/>
Person 5 .....	<input type="text"/>

Model questionnaire

**81 What is the title of your current job?**

**i For example:**

- fashion shop assistant
- primary school teacher
- travel agent
- construction engineer
- electronic equipment mechanic
- unskilled construction labourer
- nurse

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

**82 Do you mainly perform executive or supervisory duties in your job?**

Yes, executive duties (including the authority to take staff, budget and strategy decisions) .....

	Person 1	Person 2	Person 3	Person 4	Person 5
1	<input type="checkbox"/>				
2	<input type="checkbox"/>				
8	<input type="checkbox"/>				

Yes, supervisory duties (guiding and supervising staff, distributing work and checking the outcome) .....

No .....

**83 What activities does your current job usually consist of?**

*Please mark all relevant boxes.*

Giving guidance to staff .....

	Person 1	Person 2	Person 3	Person 4	Person 5
1	<input type="checkbox"/>				
2	<input type="checkbox"/>				
3	<input type="checkbox"/>				
4	<input type="checkbox"/>				
8	<input type="checkbox"/>				

Supervising staff .....

Distributing work .....

Checking the work performed .....

None of the above .....

model questionnaire

**84 Enter the branch of activity of the establishment (location) you currently work in.**

**i** If the establishment has **several locations**, please enter the main activity of the location, not of the whole enterprise.

**If you are a temporary employee**, please enter the relevant branch of activity you currently work in.

Please state the **branch of activity** as accurately as possible, for example:

- food retailing (not: trade)
- machine tool industry (not: factory)
- facility management, caretaker services, business consultancy (not: services)
- software development (not: IT)

See also p. 60:

**7** "Establishment (location)"

Person 1 .....	<input type="text"/>
Person 2 .....	<input type="text"/>
Person 3 .....	<input type="text"/>
Person 4 .....	<input type="text"/>
Person 5 .....	<input type="text"/>

**85 Please fold out the flap at the side of page 2 and enter the name and address of the establishment.**

**i** The name and address of the establishment will only be used to identify its branch of activity and will not be stored.

**86 Are you employed in the public service?**

**i** The public service comprises the federal, Land and municipal authorities, publicly maintained schools, the employment agency, the social security institutions, the police and the Federal Armed Forces.

If you work in a privatised successor company of Deutsche Post/Bundesbahn or are employed by a church, please indicate "No".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input type="checkbox"/>				
No .....	<input type="checkbox"/>				

model questionnaire

**87 How many people work in the establishment (location) you currently work in?**

**i** If you are self-employed and have several establishments/locations, your answer regarding the size of the establishment should refer to the establishment with the highest number of employees.

	Person 1	Person 2	Person 3	Person 4	Person 5
Up to 10 people ..... 1	<input type="checkbox"/>				
11 to 19 people ..... 2	<input type="checkbox"/> → 89				
20 to 49 people ..... 3	<input type="checkbox"/> → 89				
50 to 249 people ..... 4	<input type="checkbox"/> → 89				
250 to 499 people ..... 5	<input type="checkbox"/> → 89				
500 people or more ..... 6	<input type="checkbox"/> → 89				

**88 Please enter the exact number of people working in the establishment:**

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of people .....	<input type="text"/>				

**Change of job or occupation**

**89 Did you change your job/line of business in the reference week or the preceding 12 months?**

**i** If you are **self-employed** or a **freelancer** and you changed your line of business, please mark "Yes".

If you are an employee and you started a **new job** with your current or a new employer, please mark "Yes".

A **change of job** includes a switch from dependent employment to self-employment or freelance work and vice versa.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/>				

**90 Did you change your occupation in the reference week or the preceding 12 months?**

**i** This includes a change of occupation without retraining.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/>				

model questionnaire

**91 Is your place of work located here, in the municipality where you live?**

**i** If you work at different places, your place of work is the location from where your work is organised.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/> → 103				
No ..... 8	<input type="checkbox"/>				

**92 Is your place of work located in Germany?**

	Person 1	Person 2	Person 3	Person 4	Person 5
In Land: code from List 92 .....	<input type="text"/>				
My place of work is not in Germany. .... 88	<input type="checkbox"/> → 94				

List 92			
Baden-Württemberg .....	8	Niedersachsen .....	3
Bayern .....	9	Nordrhein-Westfalen .....	5
Berlin .....	11	Rheinland-Pfalz .....	7
Brandenburg .....	12	Saarland .....	10
Bremen .....	4	Sachsen .....	14
Hamburg .....	2	Sachsen-Anhalt .....	15
Hessen .....	6	Schleswig-Holstein .....	1
Mecklenburg-Vorpommern .....	13	Thüringen .....	16

**93 In which municipality and in which administrative district is your place of work located?**

Person 1 .....	<input type="text"/>	→ 103
Person 2 .....	<input type="text"/>	→ 103
Person 3 .....	<input type="text"/>	→ 103
Person 4 .....	<input type="text"/>	→ 103
Person 5 .....	<input type="text"/>	→ 103

model questionnaire

94 In which country do you work?

**i** If you work at different places, your place of work is the location from where your work is organised.

	Person 1	Person 2	Person 3	Person 4	Person 5
Belgium .....	BE <input type="checkbox"/> → 95	<input type="checkbox"/> → 95			
Denmark .....	DK <input type="checkbox"/> → 96	<input type="checkbox"/> → 96			
France .....	FR <input type="checkbox"/> → 97	<input type="checkbox"/> → 97			
Netherlands .....	NL <input type="checkbox"/> → 98	<input type="checkbox"/> → 98			
Austria .....	AT <input type="checkbox"/> → 99	<input type="checkbox"/> → 99			
Poland .....	PL <input type="checkbox"/> → 100	<input type="checkbox"/> → 100			
Switzerland .....	CH <input type="checkbox"/> → 101	<input type="checkbox"/> → 101			
Czech Republic .....	CZ <input type="checkbox"/> → 102	<input type="checkbox"/> → 102			
Luxembourg .....	LU <input type="checkbox"/> → 103	<input type="checkbox"/> → 103			
Russian Federation .....	RU <input type="checkbox"/> → 103	<input type="checkbox"/> → 103			
United Kingdom .....	GB <input type="checkbox"/> → 103	<input type="checkbox"/> → 103			
United States .....	US <input type="checkbox"/> → 103	<input type="checkbox"/> → 103			

Other country (please state):

Person 1 .....	<input type="text"/>	→ 103
Person 2 .....	<input type="text"/>	→ 103
Person 3 .....	<input type="text"/>	→ 103
Person 4 .....	<input type="text"/>	→ 103
Person 5 .....	<input type="text"/>	→ 103

model questionnaire

95 In which province/region of Belgium is your place of work located?

	Person 1	Person 2	Person 3	Person 4	Person 5
Antwerp .....	1 <input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103
Brussels .....	2 <input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103
Flemish Brabant .....	3 <input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103
Hainaut .....	4 <input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103
Limburg .....	5 <input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103
Liège .....	6 <input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103
Luxembourg .....	7 <input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103
Namur .....	8 <input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103
East Flanders .....	9 <input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103	<input type="checkbox"/> → 103
Walloon Brabant .....	10 <input type="checkbox"/> → 103	<input type="checkbox"/> → 103			
West Flanders .....	11 <input type="checkbox"/> → 103	<input type="checkbox"/> → 103			

**96 In which region of Denmark is your place of work located?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Hovedstaden .....	<input type="checkbox"/> → 103				
Central Jutland .....	<input type="checkbox"/> → 103				
North Jutland .....	<input type="checkbox"/> → 103				
Zealand .....	<input type="checkbox"/> → 103				
Southern Denmark .....	<input type="checkbox"/> → 103				

**97 In which region of France is your place of work located?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Burgundy .....	<input type="checkbox"/> → 103				
Champagne-Ardenne .....	<input type="checkbox"/> → 103				
Alsace .....	<input type="checkbox"/> → 103				
Franche-Comté .....	<input type="checkbox"/> → 103				
Lorraine .....	<input type="checkbox"/> → 103				
Other region .....	<input type="checkbox"/> → 103				

**98 In which province of the Netherlands is your place of work located?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Drenthe .....	<input type="checkbox"/> → 103				
Flevoland .....	<input type="checkbox"/> → 103				
Friesland .....	<input type="checkbox"/> → 103				
Gelderland .....	<input type="checkbox"/> → 103				
Groningen .....	<input type="checkbox"/> → 103				
Limburg .....	<input type="checkbox"/> → 103				
North Brabant .....	<input type="checkbox"/> → 103				
North Holland .....	<input type="checkbox"/> → 103				
Overijssel .....	<input type="checkbox"/> → 103				
Zeeland .....	<input type="checkbox"/> → 103				
South Holland .....	<input type="checkbox"/> → 103				
Utrecht .....	<input type="checkbox"/> → 103				

model questionnaire

**99 In which province of Austria is your place of work located?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Burgenland .....	<input type="checkbox"/> → 103				
Carinthia .....	<input type="checkbox"/> → 103				
Lower Austria .....	<input type="checkbox"/> → 103				
Upper Austria .....	<input type="checkbox"/> → 103				
Salzburg .....	<input type="checkbox"/> → 103				
Styria .....	<input type="checkbox"/> → 103				
Tyrol .....	<input type="checkbox"/> → 103				
Vorarlberg .....	<input type="checkbox"/> → 103				
Vienna .....	<input type="checkbox"/> → 103				

**100 In which region/voivodeship of Poland is your place of work located?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Dolnośląskie (Lower Silesia) .....	<input type="checkbox"/> → 103				
Lubuskie (Lubusz) .....	<input type="checkbox"/> → 103				
Wielkopolskie (Greater Poland) .....	<input type="checkbox"/> → 103				
Zachodniopomorskie (West Pomerania) .....	<input type="checkbox"/> → 103				
Other region/voivodeship .....	<input type="checkbox"/> → 103				

**101 In which region of Switzerland is your place of work located?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Lake Geneva region .....	<input type="checkbox"/> → 103				
Espace Mittelland .....	<input type="checkbox"/> → 103				
Northwestern Switzerland .....	<input type="checkbox"/> → 103				
Zurich .....	<input type="checkbox"/> → 103				
Eastern Switzerland .....	<input type="checkbox"/> → 103				
Central Switzerland .....	<input type="checkbox"/> → 103				
Ticino .....	<input type="checkbox"/> → 103				

**102 In which region/oblast of the Czech Republic is your place of work located?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Jihozápad (Southwest) .....	<input type="checkbox"/>				
Prague .....	<input type="checkbox"/>				
Severovýchod (Northeast) .....	<input type="checkbox"/>				
Severozápad (Northwest) .....	<input type="checkbox"/>				
Střední Čechy (Central Bohemia) .....	<input type="checkbox"/>				
Other region/oblast .....	<input type="checkbox"/>				

**103 Do you currently have a full-time or part-time job?**

**i** If you have **more than one job**, your answer should only refer to the job in which you work the most hours (main job).

If you are in **partial retirement or on parental leave** please mark the category relating to the time before you entered partial retirement or went on parental leave

	Person 1	Person 2	Person 3	Person 4	Person 5
Full-time .....	<input type="checkbox"/> → 106				
Part-time .....	<input type="checkbox"/>				

**104 Why do you work part-time?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
Could not find full-time work .....	<input type="checkbox"/> → 106				
School education, studies, other education or advanced training .....	<input type="checkbox"/> → 106				
Own illness, consequences of an accident .....	<input type="checkbox"/> → 106				
Permanently reduced earning capacity, permanent disability .....	<input type="checkbox"/> → 106				
Have to look after children .....	<input type="checkbox"/>				
Have to look after people with disabilities .....	<input type="checkbox"/>				
Have to look after people in need of care .....	<input type="checkbox"/>				
Other family reasons .....	<input type="checkbox"/> → 106				
Other personal reasons .....	<input type="checkbox"/> → 106				
I want to work part-time. ....	<input type="checkbox"/> → 106				
Other main reason .....	<input type="checkbox"/> → 106				

model questionnaire

**105 Why do you personally look after children, people with disabilities or people in need of care?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
There is no adequate care available in the vicinity. ....	<input type="checkbox"/>				
There is no adequate care available at the relevant times of the day. ....	<input type="checkbox"/>				
Adequate care is too expensive. ....	<input type="checkbox"/>				
I want to do it myself. ....	<input type="checkbox"/>				
Other essential reasons .....	<input type="checkbox"/>				

**106 Are you self-employed/a freelancer or an unpaid family worker?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input type="checkbox"/>				
No .....	<input type="checkbox"/> → 109				

**107 When did you start working as a self-employed person, a freelancer or an unpaid family worker?**

Month .....  
Year .....

Person 1	Person 2	Person 3	Person 4	Person 5
□□	□□	□□	□□	□□
□□□□	□□□□	□□□□	□□□□	□□□□

**108 How many hours per week do you usually work?**

*i* If your working hours vary greatly, please estimate the average hours you work per week based on the last 4 to 12 weeks.

Please round to the nearest half hour (e.g. 38.5).

Number of hours .....

Person 1	Person 2	Person 3	Person 4	Person 5
□□.□	□□.□	□□.□	□□.□	□□.□
↳ 119	↳ 119	↳ 119	↳ 119	↳ 119

**109 Does your job involve temporary agency work?**

Yes ..... 1  
No ..... 8

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/>				
<input type="checkbox"/>				

**110 Do you have a fixed-term working contract?**

*i* An apprenticeship or training contract is considered as a fixed-term contract.

Yes, fixed-term contract ..... 1  
No, open-ended contract ..... 8

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/>				
<input type="checkbox"/> → 113				

**111 Why are you in fixed-term employment?**

If there are several reasons, please mark the main one.

Could not find permanent job ..... 1  
Do not want permanent job ..... 2  
Contract for probationary period ..... 3  
Apprentice receiving apprenticeship pay ..... 4  
Other kind of training (e.g. legal/teaching/medical internship, other practical training) ..... 5  
Job was advertised only as fixed-term employment. ... 6  
I am working as a stand-in. .... 7  
Other main reason ..... 8

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

**112 How long is the total contract period?**

*i* If it is an employment contract for less than 1 month, please enter "0".

Number of months .....

Person 1	Person 2	Person 3	Person 4	Person 5
□□□	□□□	□□□	□□□	□□□

**113 Since when have you been employed with your current employer?**

**i** If you are a **temporary employee**, please enter the date when you started working for the temporary employment agency.

If you are on secondment or loan, enter the date when you started working for the establishment which seconded or hired you out.

	Person 1	Person 2	Person 3	Person 4	Person 5
Month .....	<input type="text"/>				
Year .....	<input type="text"/>				

**114 Do you have a written contract or verbal agreement with your employer?**

voluntary

**i** Temporary soldiers and public service employees please mark "Yes, a written contract".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, a written contract. .... 1	<input type="checkbox"/>				
Yes, a verbal agreement. .... 2	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/> → 118				

**115 Does the contract or verbal agreement set out the weekly working hours?**

voluntary

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/> → 118				

**116 How many weekly working hours does the contract or verbal agreement specify?**

voluntary

**i** In the case of public officials, soldiers and public service employees, your answer should refer to the working hours applicable for you.

Please round to the nearest half hour (e.g. 37.5).

	Person 1	Person 2	Person 3	Person 4	Person 5
Contractual hours of work .....	<input type="text"/>				

**117 Do you usually work as many hours per week as contractually agreed?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/>				

**118 How many hours a week do you usually work, including regular extra hours and stand-by duty?**

**i** If your working hours vary greatly, please estimate the average hours you work per week based on the last 4 to 12 weeks.

See also p. 60: **8** "Stand-by duty".

Please round to the nearest half hour (e.g. 40.5).

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of hours .....	<input type="text"/>				

**119 In the reference week, were there any days when you did not work because of vacation or public holidays?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/> → 121				

**120 How many days in total did you not work in the reference week because of vacation or public holidays?**

*i* Please include half days and count them as 0.5.

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of days .....	<input type="text"/> . <input type="text"/>				

**121 In the reference week, were there (other) days when you did not work because of illness, injury or a temporary disability?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/> → 123				

**122 How many days in total did you not work in the reference week because of illness?**

*i* Please include half days and count them as 0.5.

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of days .....	<input type="text"/> . <input type="text"/>				

**123 In the reference week, were there (other) days when you did not work because of other reasons?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/> → 125				

**124 How many days in total did you not work in the reference week for other reasons?**

*i* Please include half days and count them as 0.5.

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of days .....	<input type="text"/> . <input type="text"/>				

**125 Did you work more hours in the reference week than contractually agreed?**

*i* If you have no contractual working hours, but worked more hours than usual please indicate "Yes".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/> → 128				

model questionnaire

**126 In all, how many additional hours did you work in the reference week?**

**i** Please add up all additional hours worked on all days of the reference week.

Please round to the nearest half hour (e.g. 4.5).

Number of hours .....

Person 1	Person 2	Person 3	Person 4	Person 5
□□□. □	□□□. □	□□□. □	□□□. □	□□□. □

**127 How are the additional hours (overtime) remunerated?**

Please mark all relevant boxes and, in addition, enter the number of hours worked as paid or unpaid overtime in the reference week.

As hours compensated by flexible working time or time off (working time account) .....

As hours remunerated in addition to your salary/wage (paid overtime) .....

The hours are not remunerated and not otherwise compensated (unpaid overtime) .....

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/> → 130				
□□□ → 130	□□□ → 130	□□□ → 130	□□□ → 130	□□□ → 130
□□□ → 130	□□□ → 130	□□□ → 130	□□□ → 130	□□□ → 130

**128 Did you work fewer hours in the reference week than contractually agreed?**

**i** If you have no contractual working hours, mark “Yes” if you worked fewer hours in the reference week than usual, and mark “No” if you worked more hours.

Yes .....

No .....

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/>				
<input type="checkbox"/> → 130				

**129 Why did you work less or not at all?**

**i** See also p. 59:

**i** “Caregiver Leave Act/Family Caregiver Leave Act”

Reason: code from List 129 .....

Person 1	Person 2	Person 3	Person 4	Person 5
□□	□□	□□	□□	□□

model questionnaire

List 129	
Illness, accident .....	1
Spa treatment, rehabilitation measures .....	2
Industrial safety provisions, including maternity leave .....	3
Parental leave .....	4
Fully or partly released from work under the Caregiver Leave Act .....	5
Partly released from work under the Family Caregiver Leave Act .....	6
Holidays, special leave .....	7
Leave of absence (public service) .....	8
Strike, lockout .....	9
Bad weather .....	10
Short-time work .....	11
Public holiday .....	12
Start of job during the reference week .....	13
End of job during the reference week .....	14
Compensation for overtime hours (e.g. flexitime) .	15
Attendance of school, training or advanced training outside the establishment .....	16
Personal or family responsibilities or other personal reasons .....	17
Absent from job due to partial retirement .....	18
Other main reason .....	19

**130 How many hours did you actually work in the reference week?**

**i** The number of hours actually worked may differ from the hours usually worked because of overtime, holidays, extra shifts, public holidays, illness and the like.

The number of hours actually worked includes continuing and advanced training, stand-by duty, mobile work hours and work done at home provided that it is a normal part of your job.

If you did not work in the reference week, please enter "0".

Please round to the nearest half hour (e.g. 28.5).

Number of hours .....

Person 1	Person 2	Person 3	Person 4	Person 5
□□.□	□□.□	□□.□	□□.□	□□.□

**Second or additional jobs**

**131 Did you have more than one paid job in the reference week?**

**i** This includes working as a self-employed person or unpaid family worker.

Yes, I had 2 jobs. .... 1

Yes, I had more than 2 jobs. .... 2

No ..... 8

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/> → 141				

**132 Are you in marginal employment in your additional job?**

**i** If you have more than one additional job, please answer the questions below for the additional job in which you work the most hours.

See also p. 59: 6 "Marginal employment"

Yes, a 538-euros job, mini-job (average maximum earnings of 538 euros per month) ..... 1

Yes, short-term employment (a maximum of 3 months or 70 days worked per year) ..... 2

Yes, a one-euro job (job opportunity for people receiving citizen's benefit) ..... 3

No ..... 8

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

**133 How often do you work in your additional job?**

Regularly ..... 1

Irregularly, occasionally ..... 2

On a seasonal basis ..... 3

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

**134 What is your status in your additional job?**

*i* See also p. 59: 5 “Categorisation of job”.

Self-employed person, freelancer

without employees ..... 1

with employees ..... 2

Unpaid family worker in a family business ..... 3

Public official, judge ..... 4

Salary earner, wage earner (not including apprentices) ..... 5

	Person 1	Person 2	Person 3	Person 4	Person 5
1	<input type="checkbox"/>				
2	<input type="checkbox"/>				
3	<input type="checkbox"/>				
4	<input type="checkbox"/>				
5	<input type="checkbox"/>				

**135 Please provide some keywords to describe your additional job.**

- i* For example
- selling clothing
  - teaching children at primary school
  - advising and informing customers on travel offers
  - designing or planning buildings and other structures
  - assembling and testing electronic circuits
  - mixing concrete, mortar and plaster
  - attending to and caring for patients (before, during and after surgeries)

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

model questionnaire

**136 What is the title of your additional job?**

- i* For example:
- fashion shop assistant
  - primary school teacher
  - travel agent
  - construction engineer
  - electronic equipment mechanic
  - unskilled construction labourer
  - nurse

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

voluntary

**137 Do you mainly perform executive or supervisory duties in your additional job?**

Yes, executive duties (including the authority to take staff, budget and strategy decisions) ..... 1

Yes, supervisory duties (guiding and supervising staff, distributing work and checking the outcome) ..... 2

No ..... 8

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

**138 Enter the branch of activity of the establishment (location) in which you work in your additional job.**

**i** If the establishment has **several locations**, please enter the main activity of the location, not of the whole enterprise.

If you are **a temporary employee**, please enter the branch of activity in which you work in your additional job.

Please state the **branch of activity** as accurately as possible, for example:

- food retailing (not: trade)
- machine tool industry (not: factory)
- facility management, caretaker services, business consultancy (not: services)
- software development (not: IT)

See also p. 60:

"Establishment (location)"

Person 1 .....  
 Person 2 .....  
 Person 3 .....  
 Person 4 .....  
 Person 5 .....


model questionnaire

**139 How many hours a week do you usually work in your additional job, including regular extra hours and stand-by duty?**

**i** If your working hours vary greatly, please estimate the average hours you work per week based on the last 4 to 12 weeks.

Please round to the nearest half hour (e.g. 10.5).

Number of hours .....

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="text"/>				

**140 How many hours did you actually work in your additional job in the reference week?**

If you did not work in the reference week, please enter "0".

Please round to the nearest half hour (e.g. 9.5).

Number of hours .....

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="text"/>				

Desired number of working hours

**141 Would you like to retain your normal weekly working hours or to change them, subject to a corresponding adjustment in earnings?**

**i** The weekly working hours include the hours worked in the main job as well as in second and additional jobs.

	Person 1	Person 2	Person 3	Person 4	Person 5
Retain ..... 1	<input type="checkbox"/> → 147				
Increase ..... 2	<input type="checkbox"/>				
Reduce ..... 3	<input type="checkbox"/> → 146				

**142 How would you like to increase your working hours?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Exclusively by working more hours in the current job(s) ..... 1	<input type="checkbox"/>				
Exclusively by taking up one or more additional jobs .. 2	<input type="checkbox"/>				
Exclusively by moving to a job with more working hours ..... 3	<input type="checkbox"/>				
Without committing to one of the above options ..... 5	<input type="checkbox"/>				
By combining some of the above options ..... 4	<input type="checkbox"/>				

**143 Thinking of the 2 weeks following the reference week: Would you be able to start working more hours in these 2 weeks?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/> → 146				
No ..... 2	<input type="checkbox"/>				

**144 Why would you not be able to work more hours in these 2 weeks?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
Illness or inability to work ..... 1	<input type="checkbox"/> → 146				
Education, advanced training ..... 2	<input type="checkbox"/> → 146				
Notice periods in the current job ..... 3	<input type="checkbox"/> → 146				
Have to look after children ..... 4	<input type="checkbox"/>				
Have to look after people with disabilities ..... 5	<input type="checkbox"/>				
Have to look after people in need of care ..... 6	<input type="checkbox"/>				
Other family reasons ..... 7	<input type="checkbox"/> → 146				
Other personal reasons ..... 8	<input type="checkbox"/> → 146				
Other main reason ..... 9	<input type="checkbox"/> → 146				

model questionnaire

**145 Why do you personally look after children, people with disabilities or people in need of care?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
There is no adequate care available in the vicinity. .... 1	<input type="checkbox"/>				
There is no adequate care available at the relevant times of the day. .... 2	<input type="checkbox"/>				
Adequate care is too expensive. .... 3	<input type="checkbox"/>				
I want to do it myself. .... 4	<input type="checkbox"/>				
Other essential reasons ..... 9	<input type="checkbox"/>				

**146 How many hours a week would you like to work?**

**i** The weekly working hours include the hours worked in the main job as well as in second and additional jobs.

*Please round to the nearest half hour (e.g. 32.5).*

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of hours .....	<input type="text"/>				

**Search for work by persons in employment/persons with a second job**

**147 Did you look for different or additional work in the reference week or the preceding 3 weeks?**

**i** Looking for work includes any search for paid work, including second or mini-jobs, self-employed or freelance activities, or small-scale activities.

**Forms of search are,** for instance, looking through job offers in newspapers or on the internet, searching for job vacancies on notice boards, asking acquaintances and relatives

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/> → 179				
No ..... 8	<input type="checkbox"/> → 179				

model questionnaire

**Last job or absence from work**

**148 Have you ever done paid work as an employee or self-employed person?**

**i** Retired people and former apprentices please mark "Yes" if they worked for a total of **more than 3 months**.

Former unpaid family workers please mark "Yes".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes ..... 1	<input type="checkbox"/>				
No ..... 8	<input type="checkbox"/> → 159				

**149 Did you work for more than 3 months in that job?**

**i** If you did paid work several times for a shorter period (e.g. seasonal work or as a student assistant), please mark "Yes" if you worked for a total of more than 3 months.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input type="checkbox"/>				
No .....	<input type="checkbox"/>				

**150 Why did you leave your last paid job or are absent from it?**

*If there are several reasons, please mark the main one.*

**Reasons related to the labour market**

	Person 1	Person 2	Person 3	Person 4	Person 5
Dismissal (including closure of establishment) .....	<input type="checkbox"/>				
End of a fixed-term working contract .....	<input type="checkbox"/>				
Sale or closure of own enterprise .....	<input type="checkbox"/>				

**Family reasons**

	Person 1	Person 2	Person 3	Person 4	Person 5
Have to look after children .....	<input type="checkbox"/>				
Have to look after people with disabilities .....	<input type="checkbox"/>				
Have to look after people in need of care .....	<input type="checkbox"/>				
Other family reasons .....	<input type="checkbox"/>				

**Personal reasons**

	Person 1	Person 2	Person 3	Person 4	Person 5
Own resignation .....	<input type="checkbox"/>				
School or vocational education, studies .....	<input type="checkbox"/>				
Own illness, consequences of an accident .....	<input type="checkbox"/>				
Permanently reduced earning capacity, permanent disability .....	<input type="checkbox"/>				
Retirement .....	<input type="checkbox"/>				
Other personal reasons .....	<input type="checkbox"/>				

**Other reasons**

	Person 1	Person 2	Person 3	Person 4	Person 5
Other main reason .....	<input type="checkbox"/>				

**151 When did you leave your last paid job/since when have you been absent from it?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Month .....	<input type="text"/>				
Year .....	<input type="text"/>				

model questionnaire

**152 What was your status in your last job/the job from which you are absent?**

*i* See also p. 59: 5 “Categorisation of job”.

	Person 1	Person 2	Person 3	Person 4	Person 5
Self-employed person, freelancer					
without employees ..... 1	<input type="checkbox"/> → 154				
with employees ..... 2	<input type="checkbox"/> → 154				
Unpaid family worker in a family business ..... 3	<input type="checkbox"/> → 154				
Public official (not including candidates), judge ..... 4	<input type="checkbox"/> → 154				
Salary earner, wage earner (not including apprentices) ..... 5	<input type="checkbox"/> → 154				
Apprentice/trainee receiving remuneration ..... 7	<input type="checkbox"/>				
Candidate public official ..... 8	<input type="checkbox"/> → 154				
Intern, trainee (including paid practical training or internship) ..... 9	<input type="checkbox"/> → 154				
Temporary or professional soldier ..... 10	<input type="checkbox"/> → 154				
Person doing compulsory military/civilian service ..... 11	<input type="checkbox"/> → 154				
In voluntary military service ..... 12	<input type="checkbox"/> → 154				
In the Federal Volunteer Service (also social, ecological or cultural year) ..... 13	<input type="checkbox"/> → 154				

**153 With whom did you conclude/enter into your apprenticeship contract?**

*i* This refers to remunerated apprenticeships/traineeships.

	Person 1	Person 2	Person 3	Person 4	Person 5
With an establishment (company, shop, office, hospital, public authority) ..... 1	<input type="checkbox"/>				
With an inter-company or external institution as vocational training provider, e.g. a vocational training centre for disabled young people (Berufsbildungswerk), educational centre (Bildungszentrum) ..... 2	<input type="checkbox"/>				

**154 Please provide some keywords to describe your last job/the job from which you are absent.**

- i** For example
- selling clothing
  - teaching children at primary school
  - advising and informing customers on travel offers
  - designing or planning buildings and other structures
  - assembling and testing electronic circuits
  - mixing concrete, mortar and plaster
  - attending to and caring for patients (before, during and after surgeries)

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

**155 What was/is the title of your last job/the job from which you are absent?**

- i** For example
- fashion shop assistant
  - primary school teacher
  - travel agent
  - construction engineer
  - electronic equipment mechanic
  - unskilled construction labourer
  - nurse

model questionnaire

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

**156 Did you mainly perform executive or supervisory duties in your last job/the job from which you are absent?**

- Yes, executive duties (including the authority to take staff, budget and strategy decisions) .....
- Yes, supervisory duties (guiding and supervising staff, distributing work and checking the outcome) .....
- No .....

	Person 1	Person 2	Person 3	Person 4	Person 5
1	<input type="checkbox"/>				
2	<input type="checkbox"/>				
8	<input type="checkbox"/>				

**157 Enter the branch of activity of the establishment (location) you last worked in/from which you are absent.**

**i** If the establishment has **several locations**, please enter the main activity of the location, not of the whole enterprise.

If you were **a temporary employee**, please enter the branch of activity of the establishment (location) you last worked in or the branch of activity of the job from which you are absent.

Please state the **branch of activity** as accurately as possible, for example:

- food retailing (not: trade)
- machine tool industry (not: factory)
- facility management, caretaker services, business consultancy (not: services)
- software development (not: IT)

See also p. 60:

**7** "Establishment (location)"

Person 1 .....	<input type="text"/>
Person 2 .....	<input type="text"/>
Person 3 .....	<input type="text"/>
Person 4 .....	<input type="text"/>
Person 5 .....	<input type="text"/>

**158 In your last job/the job from which you are absent: Were you employed in the public service?**

**i** The public service comprises the federal, Land and municipal authorities, publicly maintained schools, the employment agency, the social security institutions, the police and the Federal Armed Forces.

If you worked in a privatised successor company of Deutsche Post/Bundesbahn most recently or were employed by a church, please indicate "No".

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Search for work**

**159 Are you 90 years or older?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → 180	<input type="checkbox"/> → 180			
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**160 Did you make any effort to find (new) work in the reference week or the preceding 3 weeks? This includes any search for a job with only a few hours or activities to start a business.**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input type="checkbox"/>				
No .....	<input type="checkbox"/> → 162				

**161 What did you do in the reference week or the preceding 3 weeks to find new work?**

*Please mark all relevant boxes.*

	Person 1	Person 2	Person 3	Person 4	Person 5
Contacted the employment agency (job centre) or other employment authority .....	<input type="checkbox"/> → 172				
Contacted private employment organisations .....	<input type="checkbox"/> → 172				
Placed job wanted advertisements .....	<input type="checkbox"/> → 172				
Responded to job offers .....	<input type="checkbox"/> → 172				
Sent off unsolicited applications .....	<input type="checkbox"/> → 172				
Asked friends, relatives, acquaintances .....	<input type="checkbox"/> → 172				
Looked through job offers .....	<input type="checkbox"/> → 172				
Took tests, interviews, exams .....	<input type="checkbox"/> → 172				
Placed or updated online CVs .....	<input type="checkbox"/> → 172				
Searched for premises, offices, equipment for self-employment or a freelance job .....	<input type="checkbox"/> → 172				
Applied for licences, concessions or financial resources for self-employment or a freelance job .....	<input type="checkbox"/> → 172				
Took other action for self-employment or a freelance job .....	<input type="checkbox"/> → 172				
Took other action .....	<input type="checkbox"/> → 172				

**162 Did you find a job in the reference week?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, I found a job in the reference week and have started it .....	<input type="checkbox"/> → 175				
Yes, I found a job in the reference week but have not started it yet. ....	<input type="checkbox"/>				
No, I did not look for or find a job in the reference week. ....	<input type="checkbox"/> → 164				

**163 When will you start your new job?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Within the 3 months after the reference week .....	<input type="checkbox"/> → 175				
Later, that is, more than 3 months after the reference week .....	<input type="checkbox"/> → 175				

**164 If you are not looking for a job, would you nevertheless like to work?**

*i* This also refers to jobs with only a few hours.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input type="checkbox"/>				
No .....	<input type="checkbox"/> → 170				

**165 Why did you not look for a job in the reference week and the preceding 3 weeks?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
No suitable job available .....	<input type="checkbox"/> → 167				
I am awaiting re-employment (following temporary lay-off). .....	<input type="checkbox"/> → 167				
Own illness, consequences of an accident .....	<input type="checkbox"/> → 167				
Permanently reduced earning capacity, permanent disability .....	<input type="checkbox"/> → 167				
Have to look after children .....	<input type="checkbox"/>				
Have to look after people with disabilities .....	<input type="checkbox"/>				
Have to look after people in need of care .....	<input type="checkbox"/>				
Other family responsibilities .....	<input type="checkbox"/> → 167				
Other personal responsibilities .....	<input type="checkbox"/> → 167				
School or vocational education, studies .....	<input type="checkbox"/> → 167				
Retirement .....	<input type="checkbox"/> → 167				
Other main reason .....	<input type="checkbox"/> → 167				

**166 Why do you personally look after children, people with disabilities or people in need of care?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
There is no adequate care available in the vicinity. ....	<input type="checkbox"/>				
There is no adequate care available at the relevant times of the day. ....	<input type="checkbox"/>				
Adequate care is too expensive. ....	<input type="checkbox"/>				
I want to do it myself. ....	<input type="checkbox"/>				
Other essential reasons .....	<input type="checkbox"/>				

**167 If a paid job had been available in the reference week, could you have started it within the following 2 weeks?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input type="checkbox"/> → 179				
No .....	<input type="checkbox"/>				

**168 Why would you not be able to start a new job within the following 2 weeks?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
School or vocational education, studies ..... 1	<input type="checkbox"/> → 179				
Own illness, consequences of an accident ..... 2	<input type="checkbox"/> → 179				
Permanently reduced earning capacity, permanent disability ..... 3	<input type="checkbox"/> → 179				
Have to look after children ..... 4	<input type="checkbox"/>				
Have to look after people with disabilities ..... 5	<input type="checkbox"/>				
Have to look after people in need of care ..... 6	<input type="checkbox"/>				
Other family responsibilities ..... 7	<input type="checkbox"/> → 179				
Other personal responsibilities ..... 8	<input type="checkbox"/> → 179				
Retirement ..... 9	<input type="checkbox"/> → 179				
Other main reason ..... 10	<input type="checkbox"/> → 179				

**169 Why do you personally look after children, people with disabilities or people in need of care?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
There is no adequate care available in the vicinity. .... 1	<input type="checkbox"/> → 179				
There is no adequate care available at the relevant times of the day. .... 2	<input type="checkbox"/> → 179				
Adequate care is too expensive. .... 3	<input type="checkbox"/> → 179				
I want to do it myself. .... 4	<input type="checkbox"/> → 179				
Other essential reasons ..... 5	<input type="checkbox"/> → 179				

**170 Why do you not want to, or why are you not able to work?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
School or vocational education, studies ..... 1	<input type="checkbox"/> → 179				
Own illness, consequences of an accident ..... 2	<input type="checkbox"/> → 179				
Permanently reduced earning capacity, permanent disability ..... 3	<input type="checkbox"/> → 179				
Have to look after children ..... 4	<input type="checkbox"/>				
Have to look after people with disabilities ..... 5	<input type="checkbox"/>				
Have to look after people in need of care ..... 6	<input type="checkbox"/>				
Other family responsibilities ..... 7	<input type="checkbox"/> → 179				
Other personal responsibilities ..... 8	<input type="checkbox"/> → 179				
Retirement ..... 9	<input type="checkbox"/> → 179				
Other main reason ..... 10	<input type="checkbox"/> → 179				

**171 Why do you personally look after children, people with disabilities or people in need of care?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
There is no adequate care available in the vicinity. .... 1	<input type="checkbox"/> → 179				
There is no adequate care available at the relevant times of the day. .... 2	<input type="checkbox"/> → 179				
Adequate care is too expensive. .... 3	<input type="checkbox"/> → 179				
I want to do it myself. .... 4	<input type="checkbox"/> → 179				
Other essential reasons ..... 9	<input type="checkbox"/> → 179				

**172 Why are you searching for work?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
Dismissal ..... 1	<input type="checkbox"/>				
Own resignation ..... 2	<input type="checkbox"/>				
Voluntarily away from job ..... 3	<input type="checkbox"/>				
Retirement ..... 4	<input type="checkbox"/>				
Entering the labour market (for the first time) ..... 5	<input type="checkbox"/>				
Other reasons ..... 6	<input type="checkbox"/>				

**173 What employment status are you looking for?**

I am mainly looking for employment as...

	Person 1	Person 2	Person 3	Person 4	Person 5
a self-employed person or freelancer ..... 1	<input type="checkbox"/> → 175				
an employee, public official ..... 2	<input type="checkbox"/>				

**174 Are you searching for a full-time or part-time job?**

I am searching for...

	Person 1	Person 2	Person 3	Person 4	Person 5
a full-time job only. .... 1	<input type="checkbox"/>				
preferably a full-time job, but would also work part-time. .... 2	<input type="checkbox"/>				
a part-time job only. .... 3	<input type="checkbox"/>				
preferably a part-time job, but would also work full-time. .... 4	<input type="checkbox"/>				
a full-time or part-time job. .... 5	<input type="checkbox"/>				

model questionnaire

**175 How long have you looked or did you look for (other) work?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Less than 1 month .....	<input type="checkbox"/>				
1 to less than 3 months .....	<input type="checkbox"/>				
3 to less than 6 months .....	<input type="checkbox"/>				
6 to less than 12 months .....	<input type="checkbox"/>				
1 to less than 1 ½ years .....	<input type="checkbox"/>				
1 ½ to less than 2 years .....	<input type="checkbox"/>				
2 to less than 4 years .....	<input type="checkbox"/>				
4 years or more .....	<input type="checkbox"/>				

**176 If a paid job had been available in the reference week, could you have started it within the following 2 weeks?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	<input type="checkbox"/> → 179				
No .....	<input type="checkbox"/>				

**177 Why would you not be able to start a new job within the following 2 weeks?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
School or vocational education, studies .....	<input type="checkbox"/> → 179				
Own illness, consequences of an accident .....	<input type="checkbox"/> → 179				
Permanently reduced earning capacity, permanent disability .....	<input type="checkbox"/> → 179				
Have to look after children .....	<input type="checkbox"/>				
Have to look after people with disabilities .....	<input type="checkbox"/>				
Have to look after people in need of care .....	<input type="checkbox"/>				
Other family responsibilities .....	<input type="checkbox"/> → 179				
Other personal responsibilities .....	<input type="checkbox"/> → 179				
Retirement .....	<input type="checkbox"/> → 179				
Other main reason .....	<input type="checkbox"/> → 179				

**178 Why do you personally look after children, people with disabilities or people in need of care?**

*If there are several reasons, please mark the main one.*

	Person 1	Person 2	Person 3	Person 4	Person 5
There is no adequate care available in the vicinity. ....	<input type="checkbox"/>				
There is no adequate care available at the relevant times of the day. ....	<input type="checkbox"/>				
Adequate care is too expensive. ....	<input type="checkbox"/>				
I want to do it myself. ....	<input type="checkbox"/>				
Other essential reasons .....	<input type="checkbox"/>				

**179 Were you registered with the employment agency or other employment authority in the reference week?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, registered as unemployed, received unemployment benefit I .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, registered as unemployed, received citizen benefit .....	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, but only looking for work .....	3 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Self-assessment of life situation in the reference week**

**180 Regarding your situation in the reference week: which category best describes it?**

*i* See also p. 59:

- 3** "Partial retirement" and
- 4** "Caregiver Leave Act/Family Caregiver Leave Act"

	Person 1	Person 2	Person 3	Person 4	Person 5
Salary earner, wage earner, public official (including temporary or professional soldiers, apprentices) and currently:					
on parental leave .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
in partial retirement .....	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
fully or partly released from work under the Caregiver Leave Act .....	3 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
partly released from work under the Family Caregiver Leave Act .....	4 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Salary earner, wage earner, public official (including temporary or professional soldiers, apprentices) <b>not</b> on parental leave or in partial retirement and <b>not</b> released from work .....	5 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-employed person, freelancer:					
without employees .....	6 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
with employees .....	7 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unpaid family worker in a family business .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In the Federal Volunteer Service (also social, ecological or cultural year), in voluntary military service .....	9 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pupil, student .....	10 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retired or in early retirement .....	11 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unemployed .....	12 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housewife/househusband, looking after children or people in need of care .....	13 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Permanently unfit for work .....	14 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other .....	15 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

model questionnaire

**181 Which are your main sources of livelihood?**

*i* See also p. 60:

**9** "Main sources of livelihood"

Main sources of livelihood: code from List 181 .....

Person 1	Person 2	Person 3	Person 4	Person 5
_ _	_ _	_ _	_ _	_ _

List 181			
Own employment .....	1	Income of the parents .....	8
Unemployment benefit I .....	2	Income of the partner, spouse or other relatives ..	14
Citizen's benefit .....	3	Maintenance payments or other regular payments received from other private households .....	9
Public assistance, e.g. basic security in old age and in cases of reduced earning capacity, assistance for nursing care, continuous subsistence payments .....	4	Training assistance (BAföG), scholarship/grant .....	10
Pension based on my own entitlements .....	5	Benefits for asylum seekers .....	11
Surviving dependant's pension .....	15	Benefits from own long-term care insurance (long-term care allowance) .....	12
Own property, savings, interest, renting, leasing, life interest retained for older people, life assurance, specific pensions fund (Versorgungswerk) .....	6	Other financial support, e.g. early retirement payments, foster child allowance, sickness pay, loan in accordance with the Caregiver Leave Act or the Family Caregiver Leave Act .....	13
Parental allowance .....	7		

model questionnaire

**182 What was your personal net income (total of all income sources) in the month before the reference week?**

**i** The **personal net income** is calculated as gross earnings less taxes and less contributions to health, long-term care and unemployment insurance as well as to statutory pension insurance.

This includes:

- earnings from main and second job(s), extra payments (e.g. Christmas bonus, severance pay, bonus payments)
- pensions
- unemployment benefit I, citizen's benefit
- basic security in old age and in cases of reduced earning capacity, assistance for nursing care, continuous subsistence payments and other public assistance benefits
- heating and housing benefits, housing allowance, children's allowance, long-term care allowance, parental allowance, training assistance (BAföG), child bonus and other public payments
- maintenance payments or other regular payments received from other private households
- further income and receipts (e.g. entrepreneurial income, income from renting and leasing, interest, dividends)

See also p. 60: 10 "Net income".

	Person 1	Person 2	Person 3	Person 4	Person 5
Personal net income: code from List 182 .....	□	□	□	□	□
I had no income. ....	□	□	□	□	□

model questionnaire

List 182			
Less than 250 euros .....	1	3 000 to less than 3 250 euros .....	13
250 to less than 500 euros .....	2	3 250 to less than 3 500 euros .....	14
500 to less than 750 euros .....	3	3 500 to less than 4 000 euros .....	15
750 to less than 1 000 euros .....	4	4 000 to less than 4 500 euros .....	16
1 000 to less than 1 250 euros .....	5	4 500 to less than 5 000 euros .....	17
1 250 to less than 1 500 euros .....	6	5 000 to less than 6 000 euros .....	18
1 500 to less than 1 750 euros .....	7	6 000 to less than 7 000 euros .....	19
1 750 to less than 2 000 euros .....	8	7 000 to less than 8 000 euros .....	20
2 000 to less than 2 250 euros .....	9	8 000 to less than 10 000 euros .....	21
2 250 to less than 2 500 euros .....	10	10 000 to less than 15 000 euros .....	22
2 500 to less than 2 750 euros .....	11	15 000 to less than 25 000 euros .....	23
2 750 to less than 3 000 euros .....	12	25 000 euros or over .....	24

**183 What was the total net income of your household in the month before the reference week?**

**i** The net income of the household is the sum of the net incomes of all people in the household.

Net household income .....

Monthly amount (full euros)

--	--	--	--	--	--	--	--

If you are not able to state an exact amount, please enter the size class of List 182 that corresponds to the amount of your monthly net household income.

Code from List 182 .....

--	--

**184 Are you 15 years or older?**

Yes .....

No .....

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/>				
<input type="checkbox"/> → 204				

**Educational and vocational attainment**

**185 Do you hold a general school certificate?**

Yes .....

No/Not yet .....

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/>				
<input type="checkbox"/> → 189				

**186 Which is your highest qualification?**

Please convert qualifications gained abroad to German equivalents.

School certificate obtained after no more than 7 years of school attendance .....

Secondary general school certificate (also former school type starting with grade 1) .....

School of general education in the GDR

school certificate obtained after grade 8 or 9 .....

school certificate obtained after grade 10 .....

Intermediate school certificate, intermediate school-leaving certificate or equivalent .....

Entrance qualification for universities of applied sciences .....

Higher education entrance qualification (general or subject-restricted) .....

Certificate of special school .....

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

**187 Did you obtain your general school certificate in Germany or abroad?**

Germany .....

Abroad .....

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="checkbox"/> → 189				
<input type="checkbox"/>				

**188 How long did you attend school?**

Please round to the nearest year.

Number of years in school .....

Person 1	Person 2	Person 3	Person 4	Person 5
<input type="text"/>				

**189 Do you have a vocational training qualification or a higher education degree?**

**i** People who have completed a pre-vocational training year, on-the-job training or an internship of at least 12 months should also indicate “Yes” here.

A higher education degree also includes a degree from a university of applied sciences.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → 191	<input type="checkbox"/> → 191			
No/Not yet .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**190 In what year did you obtain your highest qualification from a school of general education?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Year .....	<input type="text"/>				
	↳ 197	↳ 197	↳ 197	↳ 197	↳ 197
Not applicable as I have no general school certificate (yet). .....	<input type="checkbox"/> → 197				

**191 In what year did you obtain your highest vocational qualification or your higher education degree?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Year .....	<input type="text"/>				

**192 Did you obtain your highest vocational qualification or higher education degree in Germany or abroad?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Germany .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abroad .....	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

model questionnaire

**193 Which is your highest qualification?**

Please convert qualifications gained abroad to German equivalents.

**Vocational qualification attained**

	Person 1	Person 2	Person 3	Person 4	Person 5
On-the-job training ..... 1	<input type="checkbox"/> → 197				
Internship ..... 2	<input type="checkbox"/> → 197				
Pre-vocational training year ..... 3	<input type="checkbox"/> → 197				
Apprenticeship, vocational training in the dual system ..... 4	<input type="checkbox"/> → 196				
Certificate qualifying for an occupation obtained from a full-time vocational school or from a secondary school offering general as well as vocational education to pupils aged 16 to 19 ..... 5	<input type="checkbox"/> → 196				
Preparatory training for the intermediate service in public administration ..... 6	<input type="checkbox"/> → 196				
Training centre/school for health-care service occupations and social occupations:					
one year (e.g. geriatric care assistant) ..... 7	<input type="checkbox"/> → 196				
two years (e.g. masseur/masseuse, pharmaceutical laboratory assistant) ..... 8	<input type="checkbox"/> → 196				
three years (e.g. physiotherapy, medical laboratory assistant, geriatric care) ..... 9	<input type="checkbox"/> → 196				
Nursery teacher/educator ..... 10	<input type="checkbox"/> → 196				
Master craftsman/craftswoman ..... 11	<input type="checkbox"/> → 196				
Technician's qualification or equivalent trade and technical school certificate ..... 12	<input type="checkbox"/> → 196				
Specialised and engineering schools of the GDR ..... 13	<input type="checkbox"/> → 196				
Specialised academy (in Bayern only) ..... 14	<input type="checkbox"/> → 196				

**Higher education institutions**

Diplom degree, Bachelor's, Master's, state examination e.g. for the teaching profession

Vocational academy ..... 15	<input type="checkbox"/>				
College of public administration ..... 16	<input type="checkbox"/>				
University of applied sciences (also college of engineering), cooperative state university (in Baden-Württemberg, Schleswig-Holstein and Thüringen) ..... 17	<input type="checkbox"/>				
University (also college of art and music, college of education, college of theology) ..... 18	<input type="checkbox"/>				
Doctoral degree ..... 19	<input type="checkbox"/> → 195				

**194 What is the title of the highest degree you obtained from a higher education institution?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Bachelor's ..... 1	<input type="checkbox"/>				
Master's ..... 2	<input type="checkbox"/>				
Diplom degree, state examination e.g. for the teaching profession, artistic and comparable degrees ..... 3	<input type="checkbox"/>				

**195 Did you work on your doctorate in the reference week or the preceding 12 months?**

**i** This refers only to doctorates that are supported by a doctoral supervisor.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**196 In what (main) field did you obtain your highest vocational qualification or higher education degree?**

**i** **Fields of vocational training are** e.g. care for the elderly, floristry, bricklayer, mechatronics technician, care assistant, industrial clerk.

**Fields of study are** e.g. mechanical engineering, production engineering, agricultural science, teacher training course (grammar school).

Person 1 .....	<input type="text"/>
Person 2 .....	<input type="text"/>
Person 3 .....	<input type="text"/>
Person 4 .....	<input type="text"/>
Person 5 .....	<input type="text"/>

**Continuing education and training**

**197 In the 4 weeks before the reference week, did you participate in continuing general or vocational training, such as courses, seminars, training sessions or workshops?**

**i** By training, we mean all continuing education measures

- in your free time or in a professional context,
- in person, online or directly at the workplace
- irrespective of their duration (over a longer period or just one hour)

It also includes continuing education that is still ongoing.

**Continuing general training** includes measures such as language courses, computer courses, training courses, health education or political education courses, first-aid courses, private lessons, training for voluntary work.

**Continuing vocational training** includes measures such as training by superiors, colleagues or trainers, advanced training (e.g. EDP, IT, rhetoric, soft skills) or courses and further training programmes to adapt to new (technological) developments or to prepare for new tasks in the job.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No .....	8 <input type="checkbox"/> → 201	<input type="checkbox"/> → 201			

**198 What was the purpose of the courses or seminars?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Mainly vocational .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mainly private .....	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**199 How many hours in total did you spend on courses/ seminars in the 4 weeks before the reference week (excluding time for preparation and follow-up)?**

*i* Hours lasting 60 minutes.

Round up to the nearest full hour.

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of hours .....	<input type="text"/>				

**200 What was the subject of your latest course or seminar?**

- i* **Subjects of continuing training** are e.g.
- word processing, pottery, insolvency law, German as a foreign language, rhetoric, tax law, private music lessons, sailing certificate, financial investments
  - application programming, database administration, network support, office administration, sales, marketing, public relations work, quality management, human resources management, management and leadership

Person 1 .....	<input type="text"/>
Person 2 .....	<input type="text"/>
Person 3 .....	<input type="text"/>
Person 4 .....	<input type="text"/>
Person 5 .....	<input type="text"/>

model questionnaire

## Pension insurance

**201 Do you receive an old-age pension from statutory pension insurance?**

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → 203	<input type="checkbox"/> → 203			
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**202 Were you insured under the statutory pension insurance scheme in the reference week?**

*i* See also p. 60:  
 11 “Statutory pension insurance”

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, compulsorily insured .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, voluntarily insured .....	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Internet access and internet use**

**203 Did you use the internet in the last 3 months?**

**i** You may have used the internet at any location (at home, at work or other places) via any internet-enabled device (e.g. desktop PC, laptop, tablet, smartphone, game console, e-book reader).

Please note: Internet use also includes receiving/sending e-mails, messaging (e.g. via WhatsApp), gaming, streaming, online/mobile banking.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No .....	8 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Participation in the survey**

**204 Have you answered the questions yourself?**

voluntary

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes .....	1 <input type="checkbox"/> → End	<input type="checkbox"/> → End			
No, another household member has answered the questions. ....	2 <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No, someone not living in the household has answered the questions. ....	3 <input type="checkbox"/> → End	<input type="checkbox"/> → End			

**205 Which household member has answered the questions?**

voluntary

	Person 1	Person 2	Person 3	Person 4	Person 5
Please enter the number (see flap) of the person who has answered the questions. ....	<input type="text"/>				

model questionnaire

model questionnaire

### 1 Today's territory

"Today's territory" refers to the national borders of the Federal Republic of Germany as of 3 October 1990.

### 2 Citizenship

#### German by birth

Please mark "German by birth" also in these cases:

- Expellees:  
People who did not acquire German citizenship by birth but acquired it due to their **recognition as persons of ethnic German origin** in accordance with Section 1 of the Federal Expellees Act **and** who **immigrated** to today's territory of Germany **before 1950**, please mark "German by birth".  
For those who immigrated in 1950 or later, please see the notes on ethnic German repatriates.
- If you were temporarily deprived of German citizenship that you had acquired by birth, please mark "German by birth".
- Children of a parent of German citizenship:  
Children born within marriage to a German mother and a foreign father after 1 April 1953 and before 1 January 1975 and who, consequently, acquired German citizenship by means of a declaration or by naturalisation please mark "German by birth".  
Children born outside marriage to a German father and a foreign mother before 1 July 1993 and who acquired German citizenship by naturalisation please mark "German by birth".  
People who acquired German citizenship by legitimation (e. g. subsequent marriage of the parents of a child born outside marriage) by 30 June 1998 please mark "German by birth".  
People who have acquired German citizenship since 2021 by means of a declaration in accordance with Section 5 of the Nationality Act please mark "German by birth".
- People born in Saarland:  
People born in Saarland between 1947 and 1956, at least one of whose parents had German citizenship when the child was born, please mark "German by birth" even if they had French citizenship at the time of birth.

#### Ethnic German repatriates with and without naturalisation

- People who came to Germany as ethnic German repatriates between 1993 and 2000 received an official certificate of naturalisation (not a certificate in accordance with Section 7 of the Nationality Act). In this case, please mark "As a naturalised (ethnic) German repatriate".
- For people who have been granted German citizenship on the grounds of their eligibility for naturalisation as an ethnic German repatriate: please mark "As a naturalised (ethnic) German repatriate".
- For people with a certificate in accordance with Section 7 of the Nationality Act: please mark "As a non-naturalised (ethnic) German repatriate".

#### Notes on "German by naturalisation" in case of marriage

People who acquired German citizenship by marriage or by a declaration or naturalisation due to marriage please mark "German by naturalisation".

### 3 Partial retirement

The Act on Facilitating a Smooth Transition to Retirement provides the framework conditions for partial retirement agreements between employers and employees. The employment agency promotes part-time work arrangements for employees who reduce their working hours to half of the regular working time when they are 55 years old or older.

If you are in the release phase of partial retirement under the block model, please base all your answers regarding your job on the conditions that applied before the release phase commenced.

Example: Before the release phase, you were working full-time in an establishment and had a 39.5 hour working week. Then please enter this information in any questions regarding your occupation, branch of economic activity, duration of employment etc. For the question on the usual number of hours worked, you would then enter the contractually agreed working time of 39.5 hours. Your actual hours of work would be 0 hours.

### 4 Caregiver Leave Act/Family Caregiver Leave Act

Employees have the right to be temporarily released from work to look after close relatives at home. They may choose between two different release options:

Under the Caregiver Leave Act, employees may be released from work on a full-time or part-time basis for a maximum of six months to look after a close relative in need of care.

Since 2015 there has been a legal right to family caregiver leave. This allows employees to reduce their weekly working hours if they care for relatives in need of care in their home environment.

### 5 Categorisation of job

If you are self-employed and only employ unpaid family workers (no wage or salary), please mark the category "Self-employed without employees". Those who work freelance or on a contract basis are considered as self-employed, including people who provide tuition, give private lessons or babysit. If you work without pay in a business owned by a family member or relative, you are an unpaid family worker. If you receive pay for your work, please indicate "salary earner, wage earner".

Public officials include officials employed by the Protestant Church and the Roman Catholic Church. "Insurance officers" and "bank officers" should classify themselves as salary earners, wage earners. This category also includes skilled workers, semi-skilled workers and unskilled workers.

If you are an intern, a (paid) trainee or a volunteer in the Federal Volunteer Service in your additional job, please indicate "salary earner, wage earner".

### 6 Marginal employment

In the case of marginal employment, that is, a 538-euros job (also referred to as mini-job; with a pay of up to 538 euros per month on a yearly average basis), the employer pays flat-rate contributions to pension and health insurance and a lump-sum tax rate.

A job is also considered to be marginal employment if it is limited to a maximum of three months or 70 days worked per year.

## Explanatory notes on the questionnaire

People in a one-euro job continue to receive citizen's benefit plus an additional expenses allowance of usually 1 to 2 euros per hour worked.

### 7 Establishment (location)

An establishment is the location where you work (e. g. a shop, freelancer's office, agricultural holding, location of an enterprise, body governed by public law, etc.).

A location (e. g. a specific establishment of an enterprise) may comprise several separate work places (such as a production site, a warehouse and an administrative building all on the business premises). The people working at those work places belong to one and the same establishment.

The people working in an establishment include part-time workers, apprentices, working proprietors and unpaid family workers.

### 8 Stand-by duty

The whole period of stand-by duty is to be included in the weekly working hours. Stand-by duty means that an employee has to be on stand-by at a place specified by the employer to perform work if necessary.

This is to be distinguished from on-call duty. On-call duty means that the employee is free to decide where to stay. The employee is required to start work within reasonable time if the need arises. In this case, only the actual hours worked and the travelling time count as working time.

### 9 Main sources of livelihood

If you are in employment, this does not have to be your main source of livelihood (e. g. the living expenses of apprentices are often paid by their parents). If you pay your living expenses mainly from what you earn in marginal employment, please enter employment. Pensioners who are still in employment may live mainly on what they earn or on their pension, depending on the amount of benefits they receive.

Regular payments of life assurance companies (including benefits paid by pension funds of specific liberal professions such as doctors or pharmacists) are regarded as maintenance payments from own property.

### 10 Net income

Please also include:

- benefits paid to encourage capital formation,
- advances,
- rent paid for company-owned housing,
- interest received, dividends, other property income and similar amounts,
- income in kind (e. g. foodstuffs, free coal for miners).

Long-term care benefits in kind (provided by care homes and home care services) are not to be included here.

### 11 Statutory pension insurance

You have statutory pension insurance if you are insured with the German Federal Pension Insurance (Deutsche Rentenversicherung Bund, formerly BfA, LVA) or the German Pension Insurance Miners, Railway and Maritime (Knappschaft-Bahn-See).

This includes the statutory pension insurance of a foreign country (e. g. people who live in Germany but are employed subject to social insurance contributions in a neighbouring country).

- You also have statutory pension insurance if you
- pay contributions to the agricultural pension fund,
- work in a Federal Volunteer Service,
- do a year of voluntary work in the social, cultural or ecological sector,
- do voluntary military service, or
- do reserve duty training as a soldier.

Statutory pension insurance is compulsory mainly for wage earners, salary earners and certain self-employed persons (e. g. home workers with no more than two assistants from outside their family). Public officials and comparable salary earners (employees of health insurance institutions with public official status), self-employed persons (with few exceptions) and unpaid family workers without a working contract are exempted from compulsory pension insurance.

Contributions are paid for unemployed persons who receive unemployment benefit I. They are therefore regarded as liable to compulsory statutory pension insurance. With effect from 1 January 2011, contributions are no longer paid for unemployed persons receiving citizen's benefit. They are not liable to compulsory insurance.

This does not refer to company old-age pension schemes, public officials' pension scheme, occupational pension schemes and private old-age pension schemes (e. g. state-sponsored private pension plan according to "Riester", life assurance and the like).

## Notification in accordance with Section 17 of the Federal Statistics Act (BStatG)<sup>1</sup> and with the General Data Protection Regulation (EU) 2016/679 (GDPR)<sup>2</sup>

### Purpose, type and scope of the survey

The microcensus collects statistical data on the population and the labour market as well as on income, living conditions and housing circumstances of households on a representative basis. The data are collected based on different survey components. The survey units are persons, households and dwellings.

The purpose of the microcensus is to provide statistical data, with a detailed subject-related breakdown, on the population structure, the economic and social situation of the population, of families and households, on the labour market, the occupational structure and education of the labour force, and on the housing circumstances. It also serves to meet European obligations. Every year, up to one percent of the population may be surveyed. In every sampling district, the survey is conducted not more than four times within five consecutive calendar years. Data for the additional survey component concerning labour market participation will be collected from a maximum of 45 percent of the microcensus respondents.

### Legal basis, obligation to provide information

The legal basis is provided by the Microcensus Act (MZG), Regulation (EU) No 2019/1700, Implementing Regulations (EU) No 2019/2240, (EU) No 2019/2180, (EU) No 2019/2181, (EU) No 2019/2241 and (EU) No 2021/861, Delegated Regulations (EU) No 2020/256, (EU) No 2020/257, (EU) No 2021/859, (EU) No 2020/2175 and (EU) No 2023/167 in conjunction with the Federal Statistics Act (BStatG) and Article 6 (1) letter e) of the General Data Protection Regulation.

Data are collected in accordance with Section 6 (1) nos. 1 to 4, no. 5 letters a and b, nos. 6 to 10 and Section 7 (1) no. 1 letter a, double letters aa to ff, no. 2 letters a to d, no. 3 letter a of the Microcensus Act.

The obligation to provide information is laid down in Section 13 of the Microcensus Act in conjunction with Section 15 of the Federal Statistics Act.

In accordance with those provisions, all adults and all minors living in households of their own are obliged to provide information, and in each case also on minor household members.

Any household member who is obliged to provide information is also obliged to provide information for adult household members who cannot do so themselves. If there is no other household member who is obliged to provide information and if a custodian has been appointed for the person not able to provide the information himself/herself, the custodian is obliged to provide the information to the extent that the custodian's duties include such provision of information. If a person who is unable to provide the information himself/herself nominates a trusted person to provide the required information on his/her behalf, the adult household members or the custodian will no longer be obliged to provide the relevant information.

Unless there are indications to the contrary, it is presumed, in accordance with Section 13 (8) of the Microcensus Act, that all people in the household who are obliged to provide information are also authorised to do so on behalf of the other people living in the household. This applies accordingly to confirmation of the data collected in the previous year. The legal presumption of authorisation can be objected to at any time.

The obligation to provide information on the auxiliary variable "first name and surname of the main tenant/owner-occupier" applies to the main tenant/owner-occupier or, alternatively, to the persons mentioned above.

If respondents provide no information or provide information which is incomplete, incorrect or late, they can be encouraged to provide the information through imposition of a coercive penalty in accordance with the Administrative Enforcement Acts of the Länder.

Pursuant to Section 23 of the Federal Statistics Act, a regulatory offence is committed by anyone who

- contrary to Section 15 (1), sentence 2, (2) and (5), sentence 1, of the Federal Statistics Act, wilfully or negligently provides no information, or provides information which is late, incomplete or untrue, or
- contrary to Section 15 (3) of the Federal Statistics Act does not give a reply in the prescribed format.
- The regulatory offence is punishable by a fine not exceeding five thousand euros.

Pursuant to Section 15 (7) of the Federal Statistics Act, objections and rescissory actions against the summons to provide information will have no suspensive effect.

Questions where the provision of information is voluntary are specially marked in the questionnaire.

The legal basis for evaluations of data on the type and extent of the provision of information (e.g. device used or time spent) is Section 6 (1), sentence 1, no. 2 of the Federal Statistics Act.

### Controller

The controller responsible for processing your data is the statistical office responsible for your Land. The contact details are available at: <https://www.statistikportal.de/de/statistische-aemter>.

### Confidentiality

The individual data collected are always kept confidential in accordance with Section 16 of the Federal Statistics Act. Individual data may be passed on only in exceptional cases explicitly regulated by law.

1 The up-to-date wording of the relevant national legal provisions can be found at <https://www.gesetze-im-internet.de/>. (search terms "Bundesstatistikgesetz" (BStatG) or "Mikrozensusgesetz" (MZG))

2 The EU legal acts in their up-to-date versions and in the German language are available on the website of the Publications Office of the European Union at: <https://eur-lex.europa.eu/>.

Individual data may in particular be transmitted to:

- public agencies and institutions within the official statistics network which are entrusted with the production of federal or European statistics (e. g. the statistical offices of the Länder, the Deutsche Bundesbank, the Statistical Office of the European Union [Eurostat]),
- service providers with whom a contractual relationship exists (here: Federal Information Technology Centre (ITZBund) as the IT service provider of the Federal Statistical Office, computer centres of the Länder).

A list of regularly contracted IT service providers can be found here: <https://www.statistikportal.de/de/statistische-aemter>.

Pursuant to Section 16 (6) of the Federal Statistics Act, institutions of higher education or other institutions tasked with independent scientific research may, for the purpose of carrying out scientific projects, be provided

1. with individual data if attributing the anonymised individual data to the relevant respondents or data subjects requires unreasonable effort in terms of time, cost and manpower (de facto anonymised individual data),
2. with access to individual data not including name and address (formally anonymised individual data) within specially protected areas of the Federal Statistical Office and the statistical offices of the Länder, if effective measures are in place to safeguard confidentiality.

Article 11 of Regulation (EU) No 2019/1700 establishing a common framework for European statistics relating to persons and households provides for the transmission of individual data to the Commission (Eurostat).

Pursuant to Article 7 (1) of Regulation (EU) No 557/2013 concerning access to confidential data for scientific purposes, Eurostat may - within its own access facilities or within other access facilities accredited by Eurostat - grant access to individual data not including name and address for scientific purposes.

Pursuant to Article 7 (2) of the Regulation, Eurostat may also share individual data for scientific purposes if the data have been modified in a way that reduces the risk of identifying the statistical unit to an appropriate level. Access pursuant to paragraph 2 may be granted provided that appropriate safeguards are in place in the research entity requesting access.

Persons receiving individual data are also obliged to maintain confidentiality.

### **Auxiliary variables, reference numbers, separation and deletion**

The first names and surnames of the household members, the contact details of the household members, residential address, location of the dwelling in the building, first name and surname of the main tenant/owner-occupier of the dwelling, name and address of the household members' places of work, and the building age group are auxiliary variables which will only be used for the technical conduct of the survey. As soon as the survey and auxiliary variables have been checked for conclusiveness and completeness, the auxiliary variables will be separated from the information on the survey variables and will be kept separately or stored separately.

- Pursuant to Section 14 (5), sentence 1, of the Microcensus Act, the first names and surnames and the municipality, street, house number and contact details of the persons surveyed may also be used with regard to household relationships to conduct follow-up surveys in accordance with Section 5 (1) of the Microcensus Act.
- Pursuant to Section 14 (5), sentence 2, of the Microcensus Act, the information on the variables pursuant to Section 14 (5), sentence 1, of the Microcensus Act may also be used as a basis for recruiting suitable persons and households to conduct household budget surveys and other voluntary surveys.
- Pursuant to Section 9 (3) of the Act regarding the testing of a register census, the statistical offices of the Länder store the first names and surnames, residential address, municipality and association of municipalities, sex, calendar month and calendar year of birth, marital status, country of birth, calendar year of arrival in Germany, or calendar year of return to Germany in case of absence of more than twelve months, and citizenships as well as the education variables pursuant to Article 6 (1) no. 7 letters a to c and no. 8 of the Microcensus Act. First names and surnames as well as the residential address shall be deleted not later than six years after microcensus processing has been finished.

Information on the survey variables is processed and stored for as long as necessary to comply with the legal obligations.

All survey documents as well as the auxiliary variables and the reference numbers originally allocated will be destroyed or deleted after the processing of the last follow-up survey has been finished.

The sampling district number, the building number, the dwelling number, the household number and the person number are used as reference numbers. They are used to establish the household, dwelling and building relationships; they do not comprise any data which extend beyond the survey and auxiliary variables. These numbers will be replaced by new reference numbers which do not comprise any data on personal or material circumstances extending beyond these statistical relationships.

### **Rights and duties of the interviewers, ways of providing information**

Volunteer interviewers may be employed to reduce the burden on the respondents. The survey may also be conducted in writing, however. The interviewers have to provide proof of their authorisation. Their reliability and discretion must be ensured and they have specially been obligated to maintain confidentiality. They must not use information gained in the course of their activity in other processes or for other purposes. This obligation continues to apply after their activity has ended.

If interviewers are used for telephone or face-to-face surveys, their task is to help the respondents to answer the questions. The answers to the questions in the questionnaires may be provided orally to the interviewers or the survey office staff, or by electronic means or in writing.

For the written survey, the respondents receive the questionnaires, including information on how to complete them, directly from the interviewer or from the relevant survey office. If the information is provided in writing, the completed questionnaires may be given to the interviewer during the onsite, face-to-face interview or may be handed in or sent to the survey office. Please do not send the written questionnaires by electronic means as this is not a secure transmission channel.

### **Rights of data subjects, contact details of the data protection officers, right to lodge a complaint**

Respondents whose personal data are processed have the right to request

- access and information as per Article 15 of the General Data Protection Regulation,
- rectification as per Article 16 of the General Data Protection Regulation,
- erasure as per Article 17 of the General Data Protection Regulation, and
- restriction of processing as per Article 18 of the General Data Protection Regulation

with regard to their respective personal data, or they may object to the processing of their personal data as per Article 21 of the General Data Protection Regulation.

The rights of data subjects can be claimed against any controller responsible. If the above rights are exercised, the competent public agency will check whether the relevant legal requirements are met. The person making the request may be asked to prove his or her identity before further measures are taken.

Questions and complaints concerning compliance with legal data protection rules may be addressed at any time to the official data protection commissioner of the statistical office responsible or to the competent data protection supervisory authority (Article 77 of the General Data Protection Regulation). Their contact details are available at: <https://www.statistikportal.de/de/datenschutz>.

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